

Swan creek Water District

Record of Proceedings
Wednesday, April 6, 2011

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Dave Schultz, Walt Lange, Mark Fowler and Rick Kazmierczak. Also present was Tina Whalen, and Chris Lauch, Assistant. Visitors included: Township Trustee, Jim Leu, Mr. Jewell, Alan Raven, Scott Lumbrezer, County Road 1-1 and Lee High Drive residents (See sign in sheet)

Minutes Approval – **Motion** was made by Trustee Walt Lange, seconded by Trustee Bob Westmark, to approve the minutes from March 16, 2011. Roll Call Vote: Schultz, yes; Fowler, yes; Westmark, yes; Lange, yes; and Kazmierczak, yes. Motion Carried.

County Road 1-1 & Lee High Drive

The water district received a petition that was signed by 23 property owners who are interested in obtaining water from Swan creek Water District. This petition met the requirements of signatures of 51% to move forward with taking a look at the project and obtaining engineering costs for the project.

Rick Kazmierczak explained to the residents the procedures of obtaining engineering costs, the responsibility of the costs to the residents once the engineering costs were received, engineering costs vs. construction costs, and tax assessments that would be placed on the resident's property taxes. He further explained hook up fees, easements that could possibly be needed and costs to the interested residents if they were to go forward with the project vs. costs from the Village of Swanton's. Trustee Lange will put together rate comparison for the next meeting.

Resident Rick Smegelski and resident Cecil Mitchell live to the North of the interested residents and do not wish to obtain the District's water. This would shorten the estimated proposed line installation which would bring down the initial engineering estimate of approximately \$933.33 per parcel, not to exceed \$22,400.00 for engineering costs, submitted by Mr. Scott Lumbrezer of Arcadis. Trustee Kazmierczak clarified that the preliminary estimate can vary depending on several things.

Trustee Kazmierczak explained the annexation process and that the properties contingent to the Village of Swanton can be annexed into the Village. Mr. Smegelski & Mr. Mitchell would not be contingent if their neighbors Mr. Mark Nowalk & Mr. Clyde Roberts did not wish to obtain the District's water. They are going to speak to them to see if they want water from the District and will get back to Tina Whalen. After confirmation, Scott Lumbrezer will re-estimate the project. The Board invited the residents to the next meeting, April 20, 2011 for further discussion.

Resident Paul Papp was not home at the time the petition was being circulated. He signed the petition.

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

March Fund Status was given to Treasurer, Bob Westmark for review.

Resolutions 2011-08 thru 2011-12 were signed by the Board. Details of these resolutions can be found in the March 2nd and March 16th minutes.

Hook Up Fees

Tina Whalen stated the costs for meter, RTR's and have increased and the need to raise the District's fees to cover the increases. She suggested increasing the hook up fee and tap fee by \$50.

Resolution 2011-13 was motioned by Trustee Westmark, seconded by Trustee Fowler to raise the connection and tap fee \$50.00. New hook up fee will be \$275 and new tap fee will be \$1, 550. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried.

Water Rate Increase From Fulton County

Lucas County has issued a water rate increase to Fulton County which raised the County's water rate to the District by \$0.24 per 1,000 gallons. After discussion:

Resolution 2011-14 was motioned by Trustee Westmark, seconded by Trustee Kazmierczak to increase the water rate \$0.24 per thousand gallons. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried.
Inserts to the residents will be placed in their next bill informing them of the water rate raise.

State Audit for 2009 & 2010 – Tina reported that the State Auditor will be in soon to start auditing 2009 & 2010 records.

Purchase Orders were reviewed and signed by the Board.

Treasurer's Report

Bill Payments – After review of the bills:

Resolution 2011-15 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$8,804.18. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried

Old Business

3137 US 20A (Steve Best/Fannie Mae) - No update. Bobbie Okeefe, Attorney has a call into Mr. Best.

Large Volume Water Rates - The Board reviewed emails between Attorney Bobbie Okeefe and Tina Whalen (Attached). Bobbie's email basically stated that the District has the ability to enter into an agreement with a user that includes a negotiated rate different from that of their standard residential rate. She also stated the Board should clarify what commercial and residential is.

Resolution 2011-16 was motioned by Trustee Kazmierczak, seconded by Trustee Westmark to eliminate the current commercial water rate chart and to increase the hydrant bulk rate to include the water rate increase of \$0.24 = \$5.24 per thousand gallons.

Sandland Farms - Tina Whalen will draft a letter and send it to the Board for review and then send a letter to the committee, which includes Sandland Farms, with the proposed water rate decided upon at the last meeting of \$8.90 for the first 55 thousand gallons of water and \$5.11, thereafter, with the \$0.24 per thousand gallons water rate increase included; thus bringing the proposal to \$9.14 for the first 55 thousand gallons of water and \$5.35 thereafter.

Tabled Motion for One Water Rate of \$8.90 - Withdrawn by Trustee Westmark and Trustee Schultz.

New Business – None.

Public Forum/Other - None

Adjournment – At 8:07 p.m. Trustee Westmark moved to adjourn seconded by Trustee Kazmierczak. Motion Carried

Meetings - Next two meetings are scheduled for April 20, 2011 and May 4, 2011 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Bob Westmark

Mark Fowler

Rick Kazmierczak

David Schultz

Walter Lange - Secretary, District Board