

Swan Creek Water District

Record of Proceedings
Wednesday, September 7, 2011

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Dave Schultz, Mark Fowler and Rick Kazmierczak, Walt Lange - Absent. Also present was Tina Whalen, Manager, Tom Shelley, Inspector, and Chris Lauch, Assistant. Visitors included: Mr. Jewell, Alan Raven and Township Trustee, Jim Leu.

Minutes Approval – **Motion** was made by Trustee Fowler, seconded by Trustee Westmark, to approve the minutes from August 24, 2011. Roll Call Vote: Schultz, yes; Fowler, yes; Westmark, yes; and Kazmierczak, yes. Motion Carried.

CR 1-1 & Lee High Drive Project

Bid Opening - Scott Lumbrezer of Arcadis was here for bid opening and read the six bids received as follows:

Mika Construction Inc.	\$117,150.20
Edward Kelly & Sons, Inc.	\$119,382.00
Salenbien Trucking & Excavating, Inc.	\$121,958.75
Taylor Excavating, Inc.	\$127,665.00
Anderzack-Pitzen Construction, Inc.	\$141,693.00
PHC, Inc.	\$141,835.00

Scott Lumbrezer concluded the bid opening. The lowest bid was Mika Construction, Inc. in the amount of \$117,150.20. Scott will take the bids back to his office for review. If Mika Construction has never done business with Arcadis, they will probably ask for references.

Cooperative Agreement with OWDA – Tina explained that she needed the Board's approval to enter into a cooperative agreement with OWDA in order to submit the loan application.

Resolution 2011-43 was motioned by Trustee Kazmierczak Authorizing the district to enter into a cooperative agreement with OWDA, a second was heard from Trustee Westmark. Roll Call Vote: Schultz, yes; Fowler, yes; Westmark, yes; and Kazmierczak, yes. Motion Carried.

The Equalization Hearing is set for September 13, 2011 at 7:00 p.m. A letter was sent to the Equalization Board and Mr. VonSeggern informing them of the date and time.

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Resolutions 2011-40 thru 42 were signed by the Board. Details of these resolutions can be found in the August 24, 2011 Minutes.

Purchase Orders were reviewed and signed by the Board.

August Investment and Bank Statements were reviewed and initialed by the Board.

August Fund Ledger was given to the Board's Treasurer, Bob Westmark for review.

Inspector's Report – None

Treasurer's Report

Bill Payments – After review of the bills;

Resolution 2011-44 was motioned by Trustee Westmark, seconded by Trustee Fowler to approve payment of the bills in the amount of \$11,837.93. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; and Westmark, yes. Motion Carried.

Old Business

Letter to the Village of Swanton - Trustee Kazmierczak stated he received a call from Jon Gochenour, Administrator of the Village of Swanton, requesting a letter of support from the District, so the Village could apply for a matching 50/50 grant. Trustee Kazmierczak stated that he felt the decision would have to go before the entire board. Mr. Gochenour, said he would put a note on the grant application, however, he spoke with Ziad, who said it is standard procedure. The Village needs this letter to help them get the grant. Trustee Kazmierczak read the letter to the Board. The Board agreed to send the letter. Trustee Kazmierczak will give the letter to Mr. Gochenour.

Sandland Farms - The next meeting is September 13, 2011 at 10:00 a.m.

Drainage Issue at 6991 CR 2 - Tina will send an email to Trustee Lange to check to see the replies he received of when everyone is available to do the work. This will be put on Old Business for the next meeting.

Other Old Business

Trustee Kazmierczak said he talked to Mike Kennedy and reported that Mr. Shinaberry is making progress on the CR EF Petition. Trustee Kazmierczak told him it is up to him where he wants to stop petitioning, based on the answers of interest he is receiving.

Tina said she received a call from Joe Knepley of Lee High Dr. with some concerns about the easement needed and some trees. Scott Lumbrezer said he told Mr. Knepley that he would stop over and look at it after the meeting. Trustee Kazmierczak said he would meet him out at the site, as well.

New Business

Defer assessments on Ray Schaffer's Parcel #26-050712-00.000 - Tina received a call from the Fulton County Auditor's office regarding the planning assessment from the Road 3 Project. Mr. Schaffer said his property is in an Agricultural District and that the assessment should be deferred. This would also affect the construction assessment. Tina had an ORC 929.02 application that he had filed in 2007. Since the assessments were done in 2006, the District needs proof that this property was in an Agricultural District prior to 2007. Tina will see if the Auditor's office has any earlier applications from Mr. Schaffer. This will be put on Old Business for the next meeting.

Public Forum/Other - None

Adjournment – At 7:20 p.m. Trustee Westmark moved to adjourn seconded by Trustee Fowler. Motion Carried

Meetings

- Next two meetings are scheduled for Wednesday, September 21, and October 5, 2011 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Bob Westmark

Mark Fowler

Rick Kazmierczak

David Schultz

Walter Lange - Secretary, District Board