

Swan Creek Water District

Record of Proceedings
Wednesday, July 6, 2011

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Walt Lange, Mark Fowler, Rick Kazmierczak and Dave Schultz. Also present was Chris Lauch, Assistant and Tom Shelly, Inspector. Visitors included: Mr. Jewell, Scott Lumbrezer, and Township Trustee, Jim Leu.

Minutes Approval – **Motion** was made by Trustee Fowler, seconded by Trustee Lange, to approve the minutes from June 15, 2011. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Westmark, yes; and Lange, yes. Motion Carried.

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Resolutions 2011-25 thru 2011-29 were signed by the Board. Details of these resolutions can be found in the June 15th minutes.

Purchase Orders were signed by the Board.

June's Corrected Water Billing Summary was given to the Board for review. Tina Whalen explained to the Board that the Greentree computer program did not transfer April's meter readings into the previous reading slot but instead had the February readings in the previous reading slot which caused an overbilling. Greentree was able to dial into the system and remove the incorrect billing and assist in getting the correct billing done. Corrected bills went out that weekend. Tina also added bulk usage sales to the report, so the Board can review this from now on.

June's Fund Ledger was given to the Board's Treasurer, Bob Westmark for review.

Inspector's Report – Tom Shelley reported over 70 hydrants are painted and the rest will be done next week. Tom also told the Board that Doug Keil has the other hydrant meter. The Board discussed purchasing another one. If the need arises to purchase one, Tina will purchase one. There should be enough funds appropriated under operating supplies to cover the cost.

Treasurer's Report

Bill Payments – After review of the bills;

Resolution 2011-30 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$19,034.07. Roll Call Vote: Kazmierczak, yes; Fowler, yes; Lange, yes; Schultz, yes; and Westmark, yes.

Old Business

CR 1-1 & Lee High Drive - Scott Lumbrezer of Arcadis was present. The Board received Arcadis's estimated construction cost. The Board reviewed a letter from Jones & Henry, which contained comments regarding the Village of Swanton's concerns/comments with construction. The Village of Swanton wants to pull their hydrants. Scott said there were two on the plans and he added two more. The costs are already included in his estimated construction costs.

Scott said the letter he received from Jones & Henry did not answer his questions that he sent to the Village of Swanton. He will send another letter to them, restating his inquiries and state that if Arcadis does not receive answers they will inform them that they will take the OUPS markings as accurate and correct.

Tina will send out letters to the Lee High Drive & CR 1-1 residents stating the estimated construction costs, with a reply section asking if they would that can be sent back to the District stating if they would like to go forward with the new water line installation.

The Board discussed financing the project. Tina Whalen will check with OWDA and Bobbie to see if there are restrictions on where the District obtains loans. Scott told Tina she could also check with Tim Warren of Arcadis.

Sandland Farms - Trustee Lange sent an email to the committee suggesting a meeting possibly on Tuesday, July 26th at 10:00 a.m. So far only Ziad has responded and is available.

Road 3/NEFC Update

Resolution to Certify for Collection Unpaid Assessments

Resolution 2011-31 was motioned by Trustee Lange, seconded by Trustee Kazmierczak to certify the unpaid assessments for the Road 3/NEFC Water Line Project to the Fulton County Auditor for collection. Roll Call Vote: Kazmierczak, yes; Fowler, yes; Schultz, yes; Lange, yes; and Westmark, yes. Motion Carried.

Hydrant North of H - The hydrant is not in the Township. Ziad said if the District doesn't want it there the County can remove it. Tom Shelley said the hydrant is beneficial for flushing and testing should there ever be a water main break. The Board discussed the properties between the hydrant and the county's meter. Tina reviewed an e-mail from Ziad responding her questions as follows:

- If anyone hooks up between the hydrant and master meter, their usage would be deducted from the District's bill.
- Fulton County is responsible for the operation and maintenance (including leaks) of the waterline between the hydrant and master meter. Any usage through leaks/breaks will be deducted from the District's bill.
- All work and materials costs, except for the hydrant, were not included in the District's portion.

Trustee Kazmierczak said he was told that those customers in that area could be the Districts, but will get clarification from Ziad.

Other Old Business

Trustee Kazmierczak said that Ziad would like a Water District board member present when the Village of Swanton meets with the County to discuss emergency hook up. The Board agreed that a board member will attend.

Trustee Kazmierczak discussed Chris Hallett's property that would be in the area where Swanton would tie into our line. His property is in Swancreek Township. The best way to handle this is if he ever wanted to hook up he would have to pay a cash to tap fee which would go to the Village and a tap fee which would go to the District to get the tap installed.

New Business

Insurance Renewal - After review;

Resolution 2011-32 was motioned by Trustee Westmark, seconded by Trustee Lange to renew the Ohio Plan annual insurance proposal from V.S. Beck Insurance in the amount of \$3,563.00. Roll Call Vote: Kazmierczak, yes; Fowler, yes; Schultz, yes; Lange, yes; and Westmark, yes. Motion Carried.

Public Forum/Other - Mr. Jewell stated they are drilling a well on that Mock property on US 20A.

Adjournment – At 7:46 p.m. Trustee Westmark moved to adjourn seconded by Trustee Fowler. Motion Carried

Meetings

- Next two meetings are scheduled for July 20, 2011 and August 3, 2011 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Bob Westmark

Mark Fowler

Rick Kazmierczak

David Schultz

Walter Lange - Secretary, District Board