

Swan Creek Water District

Record of Proceedings
Wednesday, June 1, 2011

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Walt Lange, Mark Fowler, Rick Kazmierczak and Dave Schultz – absent. Also present was Chris Lauch, Assistant and Tom Shelly, Inspector. Visitors included: Mr. Jewell & Alan Raven

Minutes Approval – **Motion** was made by Trustee Kazmierczak, seconded by Trustee Fowler, to approve the minutes from May 18, 2011. Roll Call Vote: Fowler, yes; Westmark, abstained; Lange, yes; and Kazmierczak, yes; Schultz, -absent; Motion Carried.

Road 3/NEFC - Final Costs - Ziad Musallam was present to review the figures with the Board. He asked the Board if they had any questions. Trustee Westmark inquired about the charge for 5 extra taps. Ziad and Tom Shelly will double check their list and resolve, if needed. Trustee Westmark pointed out there is about \$6500 difference with the extra taps.

Ziad stated the 1st payment for the loan is due July 2012, so the District will need to make the payment by June 1, 2012.

The Board reviewed an email from Bobbie O'Keefe stating policy and process of placing legal ads, etc.

Resolution 2011-22 was motioned by Trustee Westmark, a seconded by Trustee Lange to pass and sign the Final Assessment resolution. Roll Call Vote: Fowler, yes; Westmark, yes; Lange, yes; Kazmierczak, yes; Schultz, -absent; Motion Carried.

Certified letters of Final Assessment will go out to the residents on 6/2/11

Trustee Kazmierczak asked Ziad about the Luce's Chimney on CR 3 & Airport Hwy. There is a sink hole in the parking lot. Ziad said it is on the contractors punch list.

The Board discussed the possible Village of Swanton connection. Scott Lumbrezer brought sample plans from when Wauseon & Delta connected to give the Board an idea of plans. Ziad stated that Fulton County has no issue with this as long as all three entities are involved and in agreement. SCWD's infrastructure can be used, however, the contract with Fulton County would have to be amended.

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Resolutions were signed by the Board. Details of these resolutions can be found in the May 18th minutes.

May's Fund Ledger was given to the Board's Treasurer, Bob Westmark for review.

Purchase Orders we signed by the Board.

Master Meters were tested a calibrated last week

Treasurer's Report

Bill Payments – After review of the bills;

Resolution 2011-23 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$3,654.98 Roll Call Vote: Kazmierczak, yes; Fowler, yes; Lange, yes; and Westmark, yes. Schultz, absent; Motion Carried.

Inspector's Report – Tom Shelley reported vandalism on a riser pipe on a sump pump in a pit on CR 2. Water was shooting out. He indicated that he made the needed repairs. Tom spoke of an email Bobbie O'Keefe and the Insurance Company sent to the Board regarding the need for insurance, etc. to hire someone to paint the hydrants. Tom already has everything necessary. The Board discussed the price to paint per hydrant with Tom.

Tom said it would take approximately ¾ an hour to paint each one. The Board decided to let Tom take care of painting and supervising the painting of the hydrants. Tom will not charge for supervision.

Resolution 2011-24 was motioned by Trustee Lange, seconded by Trustee Kazmierczak to have Tom Shelley be in charge of the painting of the hydrants and pay him \$10.00 per hydrant. Roll Call Vote: Kazmierczak, yes; Fowler, yes; Lange, yes; and Westmark, yes. Schultz, absent; Motion Carried.

Old Business

CR 1-1 & Lee High Drive - Scott Lumbrezer of Arcadis was present and gave the Board plans for their review, however, he does not have costs yet. He worked with Fulton County on right-of-way, went over placement of water lines, where storm water drainage, telephone wires, trees, a fence and the distance needed between the Village's lines all are. Scott said it is quite congested in some areas, however, he is working on the best route. He will send the plans out to all entities and solicit any discussion or suggestions of changes. The existing hydrant placements were discussed. Trustee Kazmierczak stated that the Village is not going to abandon the hydrants. He felt there only needed to be one placed except for at the ends of the project to give the ability to flush the lines. There will be no need for pits. Also, there will be one less parcel to be in the project. The parcel owners who signed the petition will still be charged for the engineering costs. Scott is finishing up on getting the construction cost estimate. Trustee Kazmierczak said the Board will send letters out to the residents asking them if they want to go through with the project once we get the construction costs and inform them they will still need to pay for the engineering costs.

Sandland Farms Connection Fee - Ziad stated that when the County has had a developer who pays for the costs of the line, the line is County owned, however there is no cost recovery, trunk capacity fee or equalization fee charged to the contractor. Trustee Kazmierczak stated that the District will have a tap fee. Trustee Fowler inquired about someone tapping into the line at a later time, the cost recovery would go to the developer? Ziad said the Contract Agreement with the developer and the District would state this. Trustee Lange will email the committee to set up a discussion meeting.

New Business – None

Public Forum/Other - Mr. Jewell inquired about 'Mock's Woods'. A tap was placed during construction. The property fronts on US 20A not CR 3 and is technically not part of the project.

Adjournment – At 7:36 p.m. Trustee Westmark moved to adjourn seconded by Trustee Kazmierczak. Motion Carried

Meetings

- Next two meetings are scheduled for June 15, 2011 and July 6, 2011 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Bob Westmark

Mark Fowler

Rick Kazmierczak

David Schultz

Walter Lange - Secretary, District Board