

# Swan Creek Water District

Record of Proceedings  
Wednesday, November 2, 2011

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Dave Schultz, Mark Fowler, Walt Lange, and Rick Kazmierczak. Bob Westmark is in the hospital. Also present was Tina Whalen, Manager, Chris Lauch, Assistant, and Tom Shelley, Inspector.

Visitors included: Mr. Jewel, and Township Trustee, Jim Leu.

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Fowler, to approve the minutes from October 19, 2011. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; and Lange yes.  
Motion Carried.

## Manager's Report

**Cash Summary by Fund Report** was reviewed by the Board.

**Resolutions 2010-53 thru 2010-55** were signed by the Board. Details of these resolutions can be found in the October 19, 2011 minutes.

**Depository Agreement with F & M Bank** - was signed by the Board.

**Appropriations and Revenues budget Revisions (includes Lee High Dr.)** - Tina reported that she needs to create a new fund for the Lee High Project, but wants to speak with Trustee Westmark first. She submitted a pay request to OWDA for expenses that have already been paid out of General Operating and she may have to do some advances. This will be on the next agenda.

**October's Fund Ledger to Treasurer** – Tina will give this to Trustee Westmark for his review.

**Purchase Orders** were reviewed and initialed by the Board.

**Inspector's Report** - See Lee High Dr. section.

## CR 1-1 & Lee High Project

**Status** - Tom Shelley reported that Mika is going to begin construction on Monday, November 7, 2011. Jim Langendefer & Jim Reckner will meet Tom on site tomorrow so they can expose the section of concern for the Village of Swanton. Also, the line will stop in the middle of the Marvin's property. Substantial completion date is December 19, 2011.

**Work Change Directive** – Tina reported that she received work change directive 1 from Scott. It addresses adding 290 lineal feet of boring, subtracting 290 lineal feet of open cut, and subtracting 250 lineal feet of storm drainage. The net contract increase would be \$3,536.30. After discussion:

**Resolution 2011-56** was motioned by Trustee Fowler, seconded by Trustee Lange to approve the Work Change Directive #1. Roll Call Vote: Schultz, yes; Fowler, yes; Kazmierczak, yes; and Lange, yes. Motion Carried. Trustee Kazmierczak signed it.

## Treasurer's Report

**Bill Payments** – After review of the bills;

**Resolution 2011-57** was motioned by Trustee Fowler, seconded by Trustee Lange to approve payment of the bills in the amount of \$9,395.83. Roll Call Vote: Schultz, yes; Fowler, yes; Kazmierczak, yes; and Lange, yes. Motion Carried.

**New Business** – The Board discussed 6100 Co. Rd. 2, a new dwelling was constructed and there is currently no tap permit for water service. Tina will send them a letter, per Walt Hallett, III's suggestion.

**Old Business**

**Sandland Farms** – No update.

**Petition for CR EF between 2-3** – Tina reported that they received 11 no's, 2 yes's and are waiting for 5 to respond. There is no update from Sean Shinaberry on the section from 3-4.

**Public Forum/Other** - None

**Adjournment** – At 7:17 p.m. Trustee Lange moved to adjourn seconded by Trustee Fowler. Motion Carried

**Meetings**

- Next two meetings are scheduled for Wednesday, November 16, 2011 & December 7, 2011 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

\_\_\_\_\_  
Bob Westmark

\_\_\_\_\_  
Mark Fowler

\_\_\_\_\_  
Rick Kazmierczak

\_\_\_\_\_  
David Schultz

\_\_\_\_\_  
Walter Lange - Secretary, District Board