

# Swan creek Water District

Record of Proceedings  
Wednesday, October 5, 2011

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Dave Schultz, Mark Fowler, Walt Lange, and Rick Kazmierczak. Bob Westmark is in the hospital. Also present was Tina Whalen, Manager, and Tom Shelley, Inspector. Visitors included: Alan Raven, and Township Trustee, Jim Leu.

Minutes Approval – **Motion** was made by Trustee Fowler, seconded by Trustee Lange, to approve the minutes from September 21, 2011. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; and Lange yes. Motion Carried.

## Manager's Report

**Cash Summary by Fund Report** was reviewed by the Board.

**Resolutions 2010-45 thru 2010-50** were signed by the Board. Details of these resolutions can be found in the September 21, 2011 minutes.

**Resolution for Water Rate Increases for 2012 thru 2014** – Since the District has the County's water rate increases thru 2014 and does not see any need for additional increases at this time, the Board decided to pass a resolution covering the next three years. Tina is going to send out a letter in the next water bills telling the residents what the rates will be for the next 3 years. After discussion;

**Resolution 2011-51** was motioned by Trustee Lange, seconded by Mark Fowler, to set the water rates for the next three years as follows:

January 1, 2012 - \$0.26 per 1,000 Gallons = \$9.40/1,000 gallons

January 1, 2013 - \$0.28 per 1,000 Gallons = \$9.68/1,000 gallons

January 1, 2014 - \$0.30 per 1,000 Gallons = \$9.98/1,000 gallons

Roll Call Vote: Schultz, yes; Kazmierczak, yes; Lange, yes; and Fowler, yes. Motion Carried

**September's Fund Ledger to Treasurer** – Tina will give this to Trustee Westmark when she sees him.

**Purchase Orders** were reviewed and initialed by the Board.

Inspector's Report - None

## Treasurer's Report

**Bill Payments** – After review of the bills;

**Resolution 2011-52** was motioned by Trustee Kazmierczak, seconded by Trustee Lange to approve payment of the bills in the amount of \$7,921.86. Roll Call Vote: Schultz, yes; Fowler, yes; Kazmierczak, yes; and Lange, yes. Motion Carried.

## Old Business

**Sandland Farms** – Tina reviewed the notes from their September 27<sup>th</sup> meeting with Sandland Farms. The Brehms do not want to run the line to 4 and have split the parcel and plan on splitting it again. They now, only plan on extending the line about 160'. The volume that they will need has gone down. The water rates are not an issue. Tina said the Brehms were informed that the Board is firm on the water rate that was proposed. The issue now is what sort of hook up/trunk capacity fee to charge them since they will not run the line down to CR 4. Trustee Lange suggested putting the ball back in their court since they keep changing the terms. The Board agreed to send them a letter asking them to make a proposal.

**Drainage Issue at 6991 CR 2** – After discussing the disadvantages of cutting the driveway, the Board decided they would try installing a 30 or 55 gallon drum with #6 stone around it and see how that works. Everyone felt that they could do this on Sunday, October 16<sup>th</sup> and 10:16 a.m.

New Business – None

**Other** – Tina mentioned that the water tank at Sherry Burke’s has been getting filled a lot. She was told she would get some sort of water charge. It was agreed that Tina would find out how many gallons are being used and to bill her based on our residential water rate.

**CR 1-1 & Lee High Drive Project**

**OWDA Loan** - Tina reported that the loan application was approved. Trustee Kazmierczak signed the terms sheets. Tina will submit the signed term sheets along with the Payment Instruction Form to OWDA and then will start submitting payment requests for the planning invoices that were already paid out of the District’s general operating fund.

**Pre-Construction Meeting** – A pre-construction meeting has been scheduled for Friday, October 7<sup>th</sup> at 9:00 a.m. here at the Township building.

**Public Forum/Other** - None

**Adjournment** – At 7:23 p.m. Trustee Lange moved to adjourn seconded by Trustee Fowler. Motion Carried

**Meetings**

- Next two meetings are scheduled for Wednesday, October 19, 2011 & November 2, 2011 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

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Bob Westmark

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Mark Fowler

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Rick Kazmierczak

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David Schultz

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Walter Lange - Secretary, District Board