

# Swan creek Water District

Record of Proceedings  
Wednesday, February 16, 2011

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Dave Schultz, Walt Lange, Mark Fowler and Rick Kazmierczak. Also present was Tina Whalen, and Chris Lauch, Assistant. Visitors included: Township Trustee Phil Wiland, Mike VanWagner, Barb and Mike Files, and Township Trustee, Jim Leu.

Minutes Approval – **Motion** was made by Trustee Walt Lange, seconded by Trustee Bob Westmark, to approve the minutes from January 19, 2011, with the amendment of removing \$5.11 in Trustee Schultz's comments. Roll Call Vote: Schultz, yes; Fowler, yes; Westmark, yes; Lange, yes; and Kazmierczak, yes. Motion Carried.

## Manager's Report

**Cash Summary by Fund Report** was given to the Board for review.

**Resolutions 2011-05 & 2011-06** were signed by the Board. Details of these resolutions can be found in the January 19th minutes.

**Purchase Orders** were reviewed and signed by the Board.

**January's Fund Ledger** was given to the Board's Treasurer, Bob Westmark for review.

**January's Investment Statements** was reviewed and initialed by the Board.

**January's Bank Statements and Reconciliation** were reviewed and initialed by the Board.

**Township Contact List** was given to Board.

## Treasurer's Report

**Bill Payments** – After review of the bills, which were for the entire month of January, due to the cancellation of the January 2, 2011 meeting for inclement weather.

**Resolution 2011-07** was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$11,063.83. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried.

**Inspector's Report** – None, Inspector, Tom Shelly is on vacation.

## Old Business

**Water Rates** - A draft rate analysis comparison worksheet that was worked on by Trustee Lange and Greg LaBarge was presented to the Board for review and discussion. This worksheet was another water rate example of costs and revenue, based on user volume. Tina Whalen changed the original worksheet submitted to figure in the difference in usage between the Forrest Mobile Home trailer park's and Sandland Farms by 27%, as well as reduced Reserve Annual amount and Replacement Annual amount to show more accurate amounts needed. She will provide the Board with the figures, using this draft example, for the entire year of 2010, and add the considered water rate amount of \$8.90 for the first 40,000.00 gallons of water for the Sandland Farms and reduced water rate, thereafter of \$5.11. Tina also submitted a 4 year chart showing Revenue and Expenses for the Boards for review.

**Sandland Farms** - Tina Whalen reported on the discussions at the last Special meeting with Sandland Farms from January 26<sup>th</sup>. There has been no meeting since the cancellation of the Water District's January 2, 2011 meeting. The next meeting is scheduled for February 23, 2011 at 11:00 a.m.; however, this Special meeting will be rescheduled after the Water District's next meeting March 2, 2011, since no decisions have been made on water rate.

Trustee Kazmierczak requested Trustee Westmark to leave his tabled motion of "one set rate for all everyone of \$8.90" tabled until further discussion and review can be established. Trustee Westmark agreed.

Township Trustee Leu suggested that if the Board implement an agreement with each large volume user. He said each user should have a minimum use charge, as well as a separate contract. The Board agreed.

Mrs. Files asked if Sandland Farms requires the Districts water in order to operate their farm. Trustee Kazmierczak stated no, but they will have to look at other options if a certain water rate is not agreed upon. The Brehm's are required to have a different type of permit if they have more than 700 cows a year. The Brehm's currently have several wells.

Trustee Fowler inquired as to how a contract with the Files' of Forrest Mobile Home Park would be created. Tina Whalen stated the contract would have to be based on an average of the prior year's usage.

Mike VanWagner's expressed his concern about possible run off damage to the ground should a mega farm form.

**New Business** – Tina gave the Board an F.Y.I. that Homewood Park parcels are being sold by Fulton County's Sherriff's sale and some have inquired about the assessment that are on these parcels.

**Public Forum/Other** - None

**Adjournment** – At 7:22 p.m. Trustee Westmark moved to adjourn seconded by Trustee Lange. Motion Carried

**Meetings**

- Next two meetings are scheduled for March 2, 2011 and March 16, 2011 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

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Bob Westmark

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Mark Fowler

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Rick Kazmierczak

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David Schultz

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Walter Lange - Secretary, District Board