

Swan Creek Water District

Record of Proceedings

November 5, 2008

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Mark Fowler, Dave Schultz, Walt Lange, and Rick Kazmierczak. Also present were Tina Whalen, Manager, and Tom Shelley, Inspector. Visitors included: Scott Lumbrezer, Alan Raven, Mr. Jewell, and Township Trustee, Jim Leu.

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Fowler, to approve the minutes from October 15, 2008. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Westmark, yes; Fowler, yes; and Lange, yes. Motion Carried

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

October's Fund Ledger was given to the District's Treasurer, Trustee Westmark.

Resolution 2008-46 was reviewed and signed by the Board. Details of this resolution can be found in the October 15th meeting minutes.

October's Water Billing Summary was given to the Board for review.

Treasurer's Report

Bill Payments – After review of the bills,

Resolutions 2008-47 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$10,833.55. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Westmark, yes; and Lange, yes. Motion Carried

Audit Committee Minutes – The Board reviewed the Audit Committee minutes from October 15th and had no issues with them. Three of the Audit Committee members, Alan Raven, Bob Westmark and Dave Schultz, signed the minutes.

Inspector's Report/Concerns – Tom reported that he has completed the fall hydrant flushings.

New Business

ID Theft Policy for Utilities – Tina reported that the District may have to comply with the "Red Flag Rule" that would required them to have an Identity Theft Prevention Program. Bobbie O'Keefe sent an email stating that private utility companies will fall under the rules, but it is not clear about government entities. She is going to check with the State Auditor and/or the Attorney General's Office.

Old Business

NE Fulton County Water Project – Trustee Kazmierczak reported that he attended the Regional Planning meeting last Tuesday and learned that there was no update and that the County is still waiting for grant money before they proceed.

Water Request in Peaceful Valley – Scott Lumbrezer presented two options in getting water into the Peaceful Valley area. Previous mailings show that there is not enough interest in the area. However there are some health concerns by residents in the area. Tina will send an e-mail to Mr. Daniel telling him to contact the Health Department with his water quality concerns. Maybe some grant money could be obtained if there is indeed a health concern.

Scott also mentioned that he estimated an engineering cost of \$925.00 per parcel. There are approximately 60 parcels involved in this area. (See attachments.)

Septic Tanks & City Water – Several responses were received from COD members and nobody has experienced or heard of problems with city water affecting septic tanks. The consensus is that if the chemicals are harsh enough to affect a septic tank, it wouldn't be safe to drink.

Trustee Lange stated that he would like the responses put together in one document and sent to the Regional Planning Commission, Fulton County Commissioners, and the Fulton County Sanitary Engineer.

Utility Markings – Several responses were received from other water utility companies and none of them mark private water lines. It is standard for the water utilities to mark what is in the right of ways. Bobbie O'Keefe responded that service lines belong to the home owners and there could be a liability involved if the District tried to mark these service lines.

It was agreed that the District would continue marking only Curb Stops and their Water Mains.

Public Forum – None

Adjournment – At 7:27 p.m. Trustee Lange moved to adjourn seconded by Trustee Westmark. Motion Carried.

Meetings

- Next two regular meeting will be held on Wednesday, November 19, and December 3, 2008 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Bob Westmark

Mark Fowler

Rick Kazmierczak

David Schultz

Walter Lange
Secretary, District Board