

# Swan creek Water District

Record of Proceedings

September 26, 2007

Trustee Kazmierczak called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll call attendance showed the following Board members present: Bob Westmark, Rick Kazmierczak, David Schultz, Mark Fowler, and Walt Lange. Also present was, Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included: Jim Leu. Visitor List Attached

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from September 12, 2007. Roll Call Vote: Kazmierczak, yes; Schultz, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried

## Manager's Report

**Cash Summary by Fund Report** was given to the Board for review.

**Resolution** 2007-32 was presented and signed by the Board. The details of this resolution are noted in the September 12<sup>th</sup> minutes.

**Purchase Orders** – None

**Revised Appropriations and Revenue Status Reports** – After review of these reports:

**Resolution 2007-33** was motioned by Trustee Westmark, seconded by Trustee Lange to approve the revised appropriation and revenue budget dated September 26, 2007. Roll Call Vote: Fowler, yes; Kazmierczak, yes; Schultz, yes; Westmark, yes; and Lange, yes. Motion Carried

**RCAP/EPA Free Training Courses** – Mrs. Whalen presented the Board with some free training classes being offered by RCAP and the EPA. These classes cover Utility Management, Financial Management and Asset Management. At the current time Trustee Westmark, Trustee Lange and Mrs. Whalen are looking at attending the November 8<sup>th</sup> Asset Management class. Everyone will review their schedules and let Mrs. Whalen know if they would like to attend any of these courses.

## Treasurer's Report

**Bill Payments** – After review of the bills;

**Resolution 2007-34** was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$4,915.10. Roll Call Vote: Schultz, yes; Fowler, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried

## Inspector's Report/Concerns

Tom Shelley reported that he completed the late summer hydrant flushings and had to pump water from the CR 5 and CR 1-2 master meter pits.

**New Business** - None

## Old Business

**Agreement with The Village of Delta and Don Keil** – Mrs. Whalen reported that she received an e-mail from Delta stating that the only requested change on the agreement was for the line size to be changed from 4" to 6". Also, Mr. Keil is asking that if his father built a home on the property, would he be allowed to tap in to this line?

The Board had a brief discussion and Mrs. Whalen said she would forward the e-mail to Bobbie O'Keefe, the District's attorney.

**Survey Status** – No update

**Burch Drainage Issue at 4737 CR 1-2** – Mrs. Whalen reported that she had not yet drafted the letter to Mr. & Mrs. Burch, but would do so and e-mail it the Board for review and comments.

**Other Old Business**

There was a brief discussion regarding the water issue for NE Fulton County. There are some questions that need to be cleared up such as; who would control the construction of the portion that would be in Swancreek Water District's area. There are some concerns about this and the cost to our residents. There is no update at this time on whether the project will even go forward.

Mrs. Whalen will get the water cost price structure from Fulton County, find out how the revenue is spent from the Fulton Lucas water main and bring the information to our next meeting.

**Public Forum** - None

**Adjournment** – At 6:42 p.m. Trustee Lange moved to adjourn seconded by Trustee Fowler.

Roll call vote: Schultz, yes; Westmark, yes; Kazmierczak, yes; Lange, yes; and Fowler, yes. Motion Carried

**Meetings**

- Next two regular meeting will be held on Wednesday, October 10<sup>th</sup> and October 24<sup>th</sup> at 6:00 p.m.
- Regular meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month at 6:00 p.m.

SWANCREEK WATER DISTRICT BOARD

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Walter Lange  
Secretary, District Board