

Swan creek Water District

Record of Proceedings

May 9, 2007

Trustee Kazmierczak called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll call attendance showed the following Board members present: Bob Westmark, Rick Kazmierczak, Mark Fowler, and Walt Lange. Trustee Baker was absent. Also present was, Tina Whalen, Manager. Visitors included Township Trustee, Phil Wiland, Jim Leu, and Ted Burch. Visitor List Attached

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from April 25, 2007. Roll Call Vote: Kazmierczak, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Purchase Orders – One purchase order for the master meters testing and calibration was reviewed and signed by the Board.

Resolution 2007-15 was presented and signed by the Board. The details of this resolution are noted in the April 25th minutes.

Bank Statement and Reconciliation – April's bank statements and reconciliation report were reviewed and initialed by the Board.

Star Ohio Investment Statement – April's investment statement was reviewed and initialed by the Board

Appropriation and Revenue Status reports were given to the Board for review.

EPA Training – Mrs. Whalen reported that she and Tom Shelley would be at EPA training for Class A Drinking Water Operator Certification on Wednesday, May 16th and that the office would be closed.

Treasurer's Report

Bill Payments – After review of the bills,

Resolution 2007-16 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$2,164.52. Roll Call Vote: Fowler, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried

Inspector's Report/Concerns – No Report

Old Business

Contract with The Village of Delta (Water to Greenhouse on E for Don Keil)

- Trustee Lange reported that he has not heard anything from Delta.
- Mrs. Whalen said that she heard that the Keil's had started digging and asked if the Board wanted her to have Bobbie O'Keefe start working on an agreement.
- After discussion, the Board agreed that an agreement should be started so that there is enough time for all parties to review. Mrs. Whalen will contact Mrs. O'Keefe so she can start drafting an agreement.
- In the meantime Trustee Lange will try to set up another meeting with Delta. Trustee Kazmierczak said that he would like to attend the next meeting with Delta.
- Township Trustee, Phil Wiland asked if the District had looked into the possibility of having Delta as an alternate water source. Trustee Kazmierczak replied that this topic was discussed with Delta and could be a possibility in the future for the west side of the Township.

Sink Hole at 7071 CR 2 (Jim Coe) – Trustee Fowler reported that he was present when the Township dug up the sink hole in Jim Coe's yard and saw the tile that the contractors cut and repaired inappropriately. The Township was going to cut the tile, put in a tee at and installed a catch basin anyways so there probably wont be any charges to the Water District.

Other Old Business

- Trustee Kazierczak reported that he contacted *The Key* and found that there are 3,132 homes in Swancreek Township and that they would charge \$62.00/1,000 to deliver inserts in their paper. The District would have to have the copies made and give them to the *The Key*.
- The Board agreed that this would be the best way to distribute a newsletter throughout the Township. Mrs. Whalen said that the Board members should forward her topics they would like to see addressed and that she would start a draft. This would be a good way to answer these same questions that come up all the time.

New Business

Burch Drainage Issue at 4737 CR 1-2

- Ted Burch was present to explain the drainage problems they are having since the water line was installed. He feels that the driveway elevation was not done properly after the construction of the water main.
- Mrs. Whalen reported that she had Tom Shelley go to the Burch's to review their complaint. Mrs. Burch said that when they open the overflow in their pond the water went to the ditch and stayed their. The ditch is not draining. Tom Shelley reported that the ditch south of the Burch's is higher than their ditch. However, we do not know which direction the water is suppose to drain.
- Township Trustee Wiland reported that this is a County Road and not a Township Road.
- Mrs. Burch had already contacted the County Engineers office and they said they could not do anything.
- Jim Leu said that the County signed off on the Road 2 Plans.
- Trustee Fowler and Trustee Kazmierczak will go look at the situation after the meeting. Also, Mrs. Whalen said that she would find the pre-construction tape so that the Board can review it.

Swanton and Delta/Fire Emergency Inquiry

Delta

- Mrs. Whalen reported that Larry Born from Delta called asking permission, what procedures to follow, and who to contact should they ever need to fill up fire trucks from the Districts hydrants. This would only be necessary if they were to have a big fire like Wauseon did and they ran out of water.
- After discussion it was agreed that in case of an emergency, it was ok for Delta to fill fire trucks from our hydrants. Mrs. Whalen will send Larry Born a contact list and a letter giving them permission and letting them know to contact the District within 24 hours after the incident with the details of where the fire was, where they took the water and approximately how much they used.
- This let to discussion on who pays for the water when used to fight a fire. Mrs. Whalen said that Robin used to bill the Township for water used to fight a fire within the Township. Township Trustee Wiland said that this is the proper procedure as long as the fire is in the Swancreek Township.

Swanton

- Mrs. Whalen reported that Jim Guy from Swanton Fire Department indirectly asked about hooking a hose from one of the District's hydrants to one of Swanton's hydrants in case of a big fire. It was agreed that this would not be aloud due to back flow issues.
- Mrs. Whalen reported that Jim Guy indirectly offered to help the District with any hydrant maintenance.
- Trustee Lange said that Swanton should approach the District directly with any inquiries such as these.

Public Forum

- Township Trustee Wiland Scott Lumbrezer was present and asked if the Board needed help to map out a project.
- Trustee Kazmierczak said that he would like Scott's assistance, but it would be a couple weeks before he would be available to sit down and review maps.

Adjournment - At 6:46 p.m. Trustee Lange moved to adjourn seconded by Trustee Westmark.
Roll call vote: Fowler, yes; Kazmierczak, yes; Lange; and Westmark, yes. Motion Carried.

Meetings

- Next two regular meeting will be held on Wednesday, May 9th and May 23rd at 6:00 p.m.
- Regular meetings are held on the 2nd and 4th Wednesday of every month at 6:00 p.m.

SWANCREEK WATER DISTRICT BOARD

Walter Lange
Secretary, District Board