

# Swan Creek Water District

Record of Proceedings  
Wednesday, June 2, 2010

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Dave Schultz, Walt Lange, and Rick Kazmierczak. Trustee Fowler was on vacation. Also present was Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included: Mr. Alan Raven, Mr. Jewell, and Township Trustee, Jim Leu.

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from May 19, 2010. Roll Call Vote: Kazmierczak, yes; Schultz, yes; Lange, yes; and Westmark, yes. Motion Carried.

## Manager's Report

**Cash Summary by Fund Report** was given to the Board for review.

**Resolutions 2010-22 and 23** were signed by the Board. Details of these resolutions can be found in the May19<sup>h</sup> minutes.

**Kim Simon** – Tina reported that Mrs. Simon decided that she was too busy right now to take on the part time position for the district. She did say that she would have more time in the fall if we still needed her. The Board decided to put this on hold for now.

**May's Fund Ledger** was given to the Board's Treasurer, Bob Westmark.

**Comparison of Budget vs. Appropriated Report** was given to the Board for review.

**CORD (Coalition of Ohio Regional Districts) Fees** – Tina reported that she received the annual dues invoice from CORD, and it included an optional \$750.00 contribution to help cover their costs of fighting legislation. The Board felt that this fee was too high and that they would not mind contributing something, but want to make sure that doing so would not violate any ethical issues???? Tina will check with Bobbie on this and the Board will discuss at the next meeting.

## Treasurer's Report

**Bill Payments** – After review of the bills:

**Resolution 2010-24** was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$5,465.12. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried.

## Inspector's Report

**Luce's Tap** - Tom reported that when Superior put the tap in at Luce's the main split. This happened again after they replaced sections of the main.

**Water Boys & Bulk Water Sales** - Tom reported that we have been selling a lot of water to Water Boys and that he has to go out and hook up the hydrant meter every time they need water. Tom suggested that we purchase another hydrant meter, let Water Boys take it and use it when they need it. Of course they should put a deposit down like they do in Toledo. Tina said she found a hydrant meter with a dual check already on it for around \$800.00 and that we could prepare some sort of agreement with Waterboys stating that their deposit will be held until the meter is returned and she could get the readings from it monthly or bi-monthly. Also, she would put an ID tag on it before handing it over. After discussion:

**Resolution 2010-25** was motioned by Trustee Lange, seconded by Trustee Kazmierczak to approve the purchase of a second hydrant meter not to exceed \$850.00. Roll Call Vote: Westmark, yes; Schultz, yes; Lange, yes; and Kazmierczak, yes. Motion Carried.

**Meters in Garages** – Tom told the Board that they might want to consider allowing meters in garages in some circumstances. He came across one on Road 3 that wanted it in the garage since all his other plumbing was there and was fine. Tom said that this one could have been acceptable. Trustee Kazmierczak suggested that we re visit our specifications to say that the decision would be at the discretion of the Inspector. Tina suggested that we put some guidelines together for what would be acceptable. Tom suggested possibly having a waiver signed by anyone who had a meter in their garage stating that they would be responsible for replacing the meter should it ever freeze up and break.

**Old Business**

**RCAP & Rate Study** – Tina reported that she did not have any dates yet, but will push to get this moving.

**Copper vs. Plastic Services** – **Trustee** Kazmierczak reported that he could not find anything in the Districts regulations that specified anything.

**Road 3/NEFC Water Main Project**

**Taps Complete** – Tom reported that all the taps have been installed. There are a total of 61.

**Progress Meeting** – Tina reported that the next construction progress meeting will be held on June 4<sup>th</sup> at 10:30.

**Applications for Service** – Tina reported that she now has 16 applications for new services and 4 have already been installed and are in service.

**New Business**

**Hydrant on CR 2 & EF** – Trustee Schultz expressed his concern about this hydrant because of its location and it has been hit before. He asked if it is possible to put some sort of barrier around it. This is not a common thing to do because of liability.

**Tom Shelley’s Contracts** – Tina reported that Tom Shelly’s contracts expire on June 6<sup>th</sup>. She suggested combining both contracts into one. After discussion:

**Resolution 2010-26** was motioned by Trustee Westmark, seconded by Trustee Kazmierczak to increase Tom Shelley’s hourly rate from \$17.00 to \$18.00, to combine the inspection contract and maintenance contract into one, and to renew his contract for another two years. Roll Call Vote: Schultz, yes; Lange, yes; Westmark, yes; and Kazmierczak, yes. Motion Carried.

**Hydrant Paint** – Trustee Kazmierczak suggested getting some hydrant paint to touch up some of the hydrants. Tom suggested getting a high school student or someone to paint them. Trustee Kazmierczak said he would check into getting someone who has to serve community service. Tina will check on getting the paint.

**Public Forum** – None

**Adjournment** – At 7:30 p.m. Trustee Westmark moved to adjourn seconded by Trustee Lange. Motion Carried

**Meetings**

- Next two meetings are scheduled for Wednesday, June 2, and June 16, 2010 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

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Bob Westmark

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Mark Fowler

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Rick Kazmierczak

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David Schultz

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Walter Lange - Secretary, District Board