

# Swan Creek Water District

Record of Proceedings  
Wednesday, June 16, 2010

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Dave Schultz, Walt Lange, and Rick Kazmierczak. Also present was Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included: Mr. Alan Raven, Mr. Jewell, and Township Trustee, Jim Leu.

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from June 2, 2010. Roll Call Vote: Kazmierczak, yes; Schultz, yes; Lange, yes; and Westmark, yes. Motion Carried.

## Manager's Report

**Cash Summary by Fund Report** was given to the Board for review.

**Resolutions** 2010-24 thru 26 were signed by the Board. Details of these resolutions can be found in the June 2<sup>nd</sup> minutes.

**Tom Shelley's Contract** was reviewed and signed by Trustee Kazmierczak.

**May's Investment Statement** was reviewed and initialed by the Board.

**May's Bank Statements and Reconciliation** were reviewed and initialed by the Board.

**June's Billing Summary** was given to the Board for review.

## **Trustee Fowler arrived at 6:35 p.m.**

**Insurance Renewal** – Tina reported that it was time to renew the District's annual insurance policy. The proposal was presented to the Board. This year's premium of \$3,372.00 would include an advantage credit of \$394.00 and a safety allowance credit of \$175.00 for conference attended by Tina. This premium is \$178.00 less than last years. After review and discussion:

**Resolution 2010-27** was motioned by Trustee Westmark, seconded by Trustee Lange to approve the annual insurance proposal in the amount of \$3,372.00. Roll Call Vote: Fowler, yes; Schultz, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried.

## Treasurer's Report

**Bill Payments** – Trustee Westmark reported that the majority of the bills are for the Districts semi-annual loan payments to OWDA. After review of the bills:

**Resolution 2010-28** was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$90,896.86. Roll Call Vote: Schultz, yes; Fowler, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried.

**2011 Budget** – After review of the preliminary 2011 budget:

**Resolution 2010-29** was motioned by Trustee Westmark, seconded by Trustee Lange to approve the 2011 Budget. Roll Call Vote: Schultz, yes; Fowler, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried.

## New Business

**Rick Bishop of Ohio Gas Company** – Tina reported that Rick Bishop requested to be put on the agenda to discuss the easement at Luce's Chimney, but did not show up to the meeting.

## Inspector's Report - None

**Old Business**

**RCAP Rate Study** – Tina reported that the first meeting has been scheduled for June 29<sup>th</sup> @ 9:30 a.m. She will post a note on the door announcing this meeting.

**CORD (Coalition of Ohio Regional Districts) Fees** – Tina reported that she spoke to Bobbie O’Keefe and she did not see any issues with contributing additional funds to CORD to help cover legislation costs, however she did recommend sending in a note with the payment stating that the District assumes this contribution does not violate any Ohio laws After further discussion:

**Resolution 2010-30** was motioned by Trustee Westmark, seconded by Trustee Kazmierczak to contribute \$100.00 to CORD to help cover their legislation fees along with the annual membership fee of \$150.00. Roll Call Vote: Schultz, yes; Fowler, yes; Lange, yes; Westmark, yes; and Kazmierczak, yes. Motion Carried.

**Meters in Garages** – The Board agreed that there could be instances where it would be appropriate to have a meter assembly in a garage that had their other plumbing in it. Tina will look at documents that address this and change the wording to say that requests to have a meter placed in a garage will be reviewed and decided by the inspector. Also, something should also state that the home owner is responsible for replacing the meter should it ever freeze up and break.

**Painting Hydrants** – Trustee Kazmierczak has a call into Collin McQuade to see if there might be someone who has community service to perform and may be able to paint our hydrants. Tina has not yet purchased the paint.

**Master Meter Remotes (Mounted Outside of Pits)** – Tina reported that she received an e-mail from Ziad stating that the county would pay ½ of any damages occurred from mounting the remotes outside of the pit. As soon as the County mounts the poles they said they would provide Tom will mount the remotes to them.

**Road 3/NEFC Water Main Project**

Trustee Kazmierczak reported that Luce’s Chimney’s drive has been completed.

Tina reported that some complaints have come in regarding the final restoration and she has directed them to Ziad.

Trustee Kazmierczak reported that the County has pushed the tap request policy change back to the Planning Commission for reconsideration.

**Public Forum** – None

**Adjournment** – At 7:15 p.m. Trustee Westmark moved to adjourn seconded by Trustee Lange. Motion Carried

**Meetings**

- Next two meetings are scheduled for Wednesday, July 7, and July 21, 2010 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

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Bob Westmark

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Mark Fowler

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Rick Kazmierczak

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David Schultz

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Walter Lange - Secretary, District Board