

# Swan creek Water District

Record of Proceedings

July 25, 2007

Trustee Kazmierczak called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll call attendance showed the following Board members present: Bob Westmark, Rick Kazmierczak, and David Schultz. Trustee Lange and Trustee Fowler were absent. Also present was, Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included; Township Trustee, Phil Wiland, Jim Leu, and Alan Raven.

Visitor List Attached

Minutes Approval – **Motion** was made by Trustee Westmark, seconded by Trustee Schultz, to approve the minutes from July 11, 2007. Roll Call Vote: Kazmierczak, yes; Westmark, yes; and Schultz, yes. Motion Carried

## Manager's Report

**Cash Summary by Fund Report** was given to the Board for review.

**Resolutions** 2007-23 thru 2007-25 were presented and signed by the Board. The details of these resolutions are noted in the July 11<sup>th</sup> minutes.

**Purchase Orders** were presented and signed by the Board.

**Revised 2007 Budget & Appropriations** – Mrs. Whalen reported that the 2007 budget and appropriations needed to be revised based on the increase of water consumption. After review of the revised 2007 budget & appropriations,

**Resolution 2007-26** was motioned by Trustee Westmark, seconded by Trustee Schultz to approve the revised 2007 Budget and Appropriations. Roll Call Vote: Kazmierczak, yes; Westmark, yes; and Schultz, yes. Motion Carried

**State Audit** – Mrs. Whalen reported that the State Auditor's office started the planning of the District's Audit on Monday, July 23<sup>rd</sup>.

**Ohio EPA Class A Water Operating License** – Mrs. Whalen reported that she and Tom Shelley passed the test and received a Class A Water Operating License from the EPA.

## Treasurer's Report

**Bill Payments** – After review of the bills,

**Resolution 2007-27** was motioned by Trustee Westmark, seconded by Trustee Kazmierczak to approve payment of the bills in the amount of \$8,377.33. Roll Call Vote: Schultz, yes; Westmark, yes; and Kazmierczak, yes. Motion Carried

**Inspector's Report/Concerns** – None

## New Business

**County Commissioners 07/18/07 Meeting re: Water to NE Fulton County**

There was a brief discussion regarding the meeting that was held on July 18<sup>th</sup> by the County Commissioners to discuss the need of water in the north east section of the county. There is a possibility that the Swan creek Water District could be part of a plan to get water there.

## Old Business

**Agreement with The Village of Delta and Don Keil** – Mrs. Whalen reported that she contacted Ken Knuth from Delta and he said that the Keils are now wanting to install a 6" private line instead of a 4" and they have some other requests for the Village. Ken will get back to us when he gets this information in writing from the Keils.

**Survey Status** – No updated at this time. Trustee Kazmierczak is still waiting for maps.

**Burch Drainage Issue at 4737 CR 1-2**

- Trustee Kazmierczak reported that the elevations are still not done.
- Mrs. Whalen reported that Mr. Burch called to get an update on what is going on. Something needs to be decided soon. Mr. Burch said that if he does not hear from the District in a couple weeks, he will call back.

**News Letter** – The Board reviewed the latest draft of the news letter. Trustee Schultz thought that the Board members phone numbers should be included and that maybe a purpose of the District should be added. The Board agreed to have the phone numbers included and to add a brief purpose. Mrs. Whalen said she was going to add more information on what happens to larger lots that are in a previously assessed project area and get split and built upon.

**Sink Hole at 4101 CR 1** – Township Trustee Wiland said that they would discuss replacing the catch basin at the next Township meeting. The Water Board agreed that if there is evidence that this problem was due to negligence of the water main installation that they would pay the Township the cost to make the repairs.

**Public Forum**

Trustee Phil Wiland asked if the District has a plan on getting a second water source should it ever be needed. Trustee Kazmierczak said that brief discussions have been held with Delta, but nothing has been discussed since the Keil agreement has been in the works. The best time to pursue this is when the District gets a project going in the West section of the Township.

**Adjournment** – At 7:20 p.m. Trustee Westmark moved to adjourn seconded by Trustee Kazmierczak. Roll call vote: Schultz, yes; Westmark, yes; and Kazmierczak. Motion Carried.

**Meetings**

- Next two regular meeting will be held on Wednesday, August 8<sup>th</sup> and August 22<sup>nd</sup> at 6:00 p.m.
- Regular meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month at 6:00 p.m.

SWANCREEK WATER DISTRICT BOARD

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 Walter Lange  
 Secretary, District Board