

Swan Creek Water District

Record of Proceedings

January 23, 2008

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Rick Kazmierczak, David Schultz, Mark Fowler, and Walt Lange. Also present was, Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included: Alan Raven and Township Trustee, Jim Leu. Visitor List Attached

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from January 9, 2008. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Westmark, yes; and Lange, yes. Motion Carried

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Resolutions 2008-01 thru 2008-05 were presented and signed by the Board. The details of these resolutions are noted in the January 9th minutes.

Purchase Orders were given to the Board for review and signature.

Certificate of Estimated Resources – After review of the estimated resources for 2008;

Resolution 2008-06 was motioned by Trustee Lange, seconded by Trustee Westmark to approve the 2008 Certificate of Estimated Resources. Roll Call Vote: Fowler, yes; Kazmierczak, yes; Schultz, yes; Westmark, yes; and Lange, yes. Motion Carried

DSL Service and E-Mail Accounts

Tina reported that she has received the modem to hook up the high-speed internet service. The service includes up to five (5) email addresses. Any Board members that wish to have an email address through the District are to let Tina know and she will set it up.

Tina will be sending out an e-mail within the next couple days informing everyone of the new email address for the Water District.

New Public Records Law

The Board reviewed an e-mail from Bobbie O'Keefe regarding the new public records law. Tina mentioned that she and Chris were working on the Public Records Policy and that she planned on attending the mandatory training when she goes to Columbus in March for the State Auditor's Local Government Official's Training Conference. Tina can attend the training on behalf of the Board if they cannot attend. If local training classes are not available, it was agreed that Tina will attend on behalf of the Board.

Resolution 2008-07 was motioned by Trustee Fowler, seconded by Trustee Schultz to designate the District's Manager, Tina Whalen, to attend the Public Records Training on behalf of the Board. Roll Call Vote: Lange, yes; Westmark, yes; Kazmierczak, yes; Fowler, yes; and Schultz, yes. Motion Carried

Treasurer's Report

Bill Payments – After review of the bills,

Resolutions 2008-08 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$6,742.70. Roll Call Vote: Schultz, yes; Fowler, yes; Westmark, yes; Kazmierczak, yes; and Lange, yes. Motion Carried

Inspector's Report/Concerns – None

Old Business

NE Fulton County Water Project – Trustee Kazmierczak reported that Metamora wants to be sure a District is formed and called asking for information on how the SCWD was formed. There were concerns discussed about the County having sole control of the lines.

CR 1-2 Bridge Replacement and Road Widening Project – Trustee Kazmierczak reported that he has calls in to the County Engineer’s office and has had no recent response.

Henry County – Trustee Kazmierczak reported that he spoke to Ziad to see if we could sell water to Henry County for Colton. There didn’t seem to be a problem, but it had to be checked in to.

New Business - None

Other – Trustee Lange asked when the Audit Committee was going to meet again. Trustee Westmark and Mr. Raven said it would not be until the District gets their 1st settlement of the year from the Fulton County Auditor’s office which is usually in March.

Trustee Lange mentioned that the Township is looking for Zoning Board Members and asked Trustee Westmark if he would be interested. Trustee Westmark said that he would do it if they could not find anyone.

Trustee Lange reported that he would not be at February 20th meeting

Trustee Kazmierczak resported that he would not be at the March 5th meeting.

Public Forum - None

Adjournment – At 7:05 p.m. Trustee Lange moved to adjourn seconded by Trustee Westmark. Roll call vote: Kazmierczak, yes; Schultz, yes; Fowler, yes; Westmark, yes; and Lange. Motion Carried.

Meetings

- Next two regular meeting will be held on Wednesday, February 6th and February 20, 2008 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Walter Lange
Secretary, District Board