

Swan Creek Water District

Record of Proceedings
Wednesday, August 5, 2009

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Mark Fowler, Walt Lange, Dave Schultz, and Rick Kazmierczak. Also present was Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included: Township Trustee, Jim Leu, Alan Raven, and Mr. Jewell.

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from July 15, 2009. Roll Call Vote: Kazmierczak, yes; Schultz, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried.

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Resolutions 2009-28 was reviewed and signed by the Board. Details of this resolution can be found in the July 15th minutes. Resolution 2009-29 was signed at the July 15th meeting.

July's Fund Ledger was given to the Board's Treasurer, Bob Westmark.

Purchase Orders were reviewed and signed by the Board.

State Audit Status – Tina reported that the auditor was almost done and the cost is not to exceed \$3,550 which is \$850 less than the last one.

Laminating Tap Sheets – Tina reported that she would like to protect the tap sheets that were prepared during the construction of previous projects. We can get a machine for a 3 week trial and either return it after the trial, rent it for 1-year at \$99 or purchase it for \$299. They discussed the need to make copies of the tap sheets before they are laminated. The Board agreed that the sheets need to be protected and agreed to allow the trial.

Treasurer's Report

Bill Payments – After review of the bills:

Resolution 2009-30 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$2,131.75. Roll Call Vote: Schultz, yes; Fowler, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried.

Inspector's Report - None

Old Business

NEFC Project

Latest Response from County - The Board reviewed an e-mail from Ziad responding to the District's requests as follows:

- The County is going to draft the amendment to the current water service agreement to incorporate all necessary NEFC/SCWD water supply issues.
- The County is willing to apply 14% of the grant money towards the SCWD waterline portion of the project.
- The County is also willing to utilize the same loan's terms as they receive. SCWD loan portion reimbursement to Fulton County could be made in semi-annual payments.
- The County is requesting that the District not apply the proposed \$0.25/1,000 gallon surcharge on the water sale to NEFC water system. They feel that SCWD should not charge a surcharge because they only have 2 miles of 12" to maintain and the County has 15 miles of 24" water mains, storage tanks and a pump station to maintain.

Tina mentioned that we have more than just 2 miles to maintain because the water is being pulled through 2 of the Districts master meters and the pipe that feeds them. The water being fed to NEFC will be causing more wear on our master meters that have to be inspected and calibrated annually, etc. Trustee Kazmierczak said he would contact Ziad to discuss this issue. Tina will respond to the e-mail asking for clarification on the surcharge to the District. We want to make sure that we will not be expected to pay our surcharge on the water feeding NEFC and not pass it on.

Homewood Park & Assessments – Trustee Kazmierczak and Township Trustee Leu met with the County Prosecutor and explained what they had in mind. Trustee Kazmierczak will call the Board's attorney, Bobbie O'Keefe so she and the County Prosecutor can discuss this.

Invoice from FC Engineer/Invoice (07/29/09 Letter from FC Engineer)

The Board reviewed a letter from the FC Engineer stating that they are not responsible for any of the charges from the District due to the clauses in the Road Right of Way Permit. The Board agreed that this will be a lesson learned and that the District will have to pay the invoice from the FC Engineer's Office. Tina will fax Bobbie all the correspondence regarding this matter just to get her opinion for future reference.

Resolution 2009-31 was motioned by Trustee Westmark, seconded by Trustee Schultz to authorize payment of invoice number 1933-09 from the FC Engineer's Office in the amount of \$562.34. Roll Call Vote: Lange, yes; Kazmierczak, yes; Fowler, yes; Westmark, yes, and Schultz, yes. Motion Carried.

Tap at 5121 S. Fulton Lucas (Road Damage Invoice) – Tina reported that she received an invoice in the amount of \$673.22 for the repair on S. Fulton Lucas Road. After review and discussion:

Resolution 2009-32 was motioned by Trustee Kazmierczak, seconded by Trustee Westmark to authorize payment of invoice number 8222 from D.G. Slurry Seal of Toledo in the amount of \$673.22. Roll Call Vote: Schultz, yes; Fowler, yes; Lange, yes; Kazmierczak, yes, and Westmark, yes. Motion Carried

New Business – None

Public Forum – Mr. Jewell asked if the loan terms for the NEFC project would be 30 years. Trustee Kazmierczak stated that we were not sure at this time, but the County was talking about 20 or 30 years.

Adjournment – At 7:49 p.m. Trustee Westmark moved to adjourn seconded by Trustee Lange. Motion Carried

Meetings

- Next two regular meeting will be held on Wednesday, August 5, and August 19, 2009 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Bob Westmark

Mark Fowler

Rick Kazmierczak

David Schultz

Walter Lange - Secretary, District Board