

# Swan Creek Water District

Record of Proceedings

April 2, 2008

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: David Schultz, Rick Kazmierczak, Bob Westmark, Walt Lange and Mark Fowler. Also present was, Tom Shelley, Inspector and Tina Whalen, Manager. Visitors included: Alan Raven, and Jim Leu. Visitor List Attached

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Fowler, to approve the minutes from March 19, 2008. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Westmark, yes; Lange, yes; and Fowler, yes. Motion Carried

## Manager's Report

**Cash Summary by Fund Report** was given to the Board for review.

**Comparison of Budget and Appropriations Report** was given to the Board for review.

**March's Fund Ledger** was given to the District's Treasurer, Trustee Westmark.

**Resolutions** 2008-14 thru 2008-20 were reviewed and signed by the Board. Details of these resolutions can be found in the March 5<sup>th</sup> and March 19<sup>th</sup> minutes.

**Purchase Orders** – None

**Revised Investment/Interest Distribution Policy** – Tina reported that the Auditor wanted to see a specific time frame in this policy on when deposits are to be made. She revised the policy to reflect this request. After review;

**Resolution 2008-21** was made by Trustee Lange, seconded by Trustee Westmark to approve the revised Investment/Interest Distribution Policy. Roll Call Vote: Schultz, yes; Fowler, yes; Kazmierczak, yes; Lange, yes; and Westmark, yes. Motion Carried

**HB 9 Public Records Training** – Tina reported that she completed the 3 hours of required public records training for the Board and herself while she was in Columbus at the State Auditor's Training Conference. The law says that each elected official must attend this training or have a designee attend for them once every term of office. She is not sure if this applies to appointed board members, but will check with Bobbie.

## Treasurer's Report

**Bill Payments** – After review of the bills,

**Resolutions 2008-22** was motioned by Trustee Westmark, seconded by Trustee Kazmierczak to approve payment of the bills in the amount of \$2,412.90. Roll Call Vote: Fowler, yes; Schultz, yes; Lange, yes; Westmark, yes; and Kazmierczak, yes. Motion Carried

## Inspector's Report/Concerns – Under Old Business

### Old Business

**NE Fulton County Water Project** – No Update

**CR 1-1 Bridge Replacement and Road Widening Project (Water Main Relocation)**

Tom reported that he met with S & S Boring today and their plan is:

**Week of 04/07/08** - Fuse the line together, fill with water, chlorinate, cap, test and let sit for a week.

**Week of 04/14/08** – Install line.

Residents on CR 1-1 and on Glenmar will be without water for about 4 hours and will be called prior so they are not alarmed. Trustee Shultz mentioned that the fire department should be informed that the hydrants will be unavailable during that time

**New Business** - None

**Public Forum** – None

**Adjournment** – At 6:55 p.m. Trustee Lange, moved to adjourn seconded by Trustee Westmark.

Roll call vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Westmark, yes; and Lange, yes. Motion Carried.

**Meetings**

- Next two regular meeting will be held on Wednesday, April 16 and May 7, 2008 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

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Walter Lange  
Secretary, District Board