

Swan creek Water District

Record of Proceedings

December 19, 2007

The meeting began with The Pledge of Allegiance at 6:00 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Rick Kazmierczak, David Schultz, Mark Fowler, and Walt Lange. Also present was, Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included: Jim Leu and Phil Wiland, Township Trustee. Visitor List Attached

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from December 5, 2007. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Westmark, yes; and Lange, yes. Motion Carried

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Resolutions 2007-51 thru 2007-52 were presented and signed by the Board. The details of these resolutions are noted in the December 5th minutes.

Purchase Orders were given to the Board for review and signature.

November's Bank Statements & Reconciliation were reviewed and initialed by the Board.

November's Investment Statement was reviewed and initialed by the Board.

Appropriation Status Report was given to the Board for review.

Treasurer's Report

Bill Payments – After review of the bills,

Resolutions 2007-53 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$9,755.85. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Westmark, yes; and Lange, yes. Motion Carried

Ag District Review – Trustee Westmark presented a list of the agricultural district properties that need to be verified by the Fulton County Auditor's office. Since the District received rotary funds for the Road 2 Project, verification that these properties are still in an agricultural district needs to be send to the Rotary Commission annually. Tina will fax the list to the County Auditor's office requesting verification.

Inspector's Report/Concerns

Hydrant Accident on CR D – Tom reported that a hydrant on CR D was hit on Sunday, December 16th. He and Trustee Kazmierczak were at the scene and there was so much water that they had to shut off residents' water on CR D between CR 1 and CR 1-2. There was a lot of water loss and damage to two driveways.

Taylor Excavating was contacted and came out the next day and pumped water so that Tom could turn off the hydrant valve and then turn back on the water service. The system was not completely de-pressurized so a boil alert was not necessary.

Taylor Excavation could not do the repairs that day so Tom had to put up barricades since the size of the hole was a safety hazard. There was no cooperation from the county on getting barricades. They did repair the hydrant and fill in the hole on Tuesday, December 18th. Any other damage to residents' property is the responsibility of the party that hit the hydrant and their insurance company.

Tom expressed his disappointment in the fact that the Township and the County seem to not want to work with the District. If he had been able to call the Township for assistance with a back hoe he would have only had to turn off service for a couple hours instead of overnight. Tom asked Phil Wiland why the Township will help other entities, but does not want to work with the Swancreek Water District. Tom stated he felt that both entities are here for the same reason, the residents and that they should work together.

Township Trustee, Phil Wiland stated that nobody called the Township for assistance. He also agreed with Tom, but stated that liability issues needed to be looked at before the Township could work out any kind of emergency agreement with the District.

Trustee Wiland also stated that it shouldn't matter if the road is a county or township road the residents live in the township and if the township can assist with road signs they will.

Tina retrieved the traffic crash report and will be in contact with the driver's insurance company.

Trustee Kazmierczak said that the District should purchase a couple barricades and a light for Tom's truck. Tina should also have a light for when she reads meters. Tom and Tina will check into purchasing these items.

Old Business

Insurance & Rd 2 Water Main Break – Mrs. Whalen reported that she received a letter from the insurance company stating that without knowing the cause of the loss they cannot determine if coverage is triggered.

NE Fulton County Water Project - No Update

CR 1-2 Bridge Replacement and Road Widening Project – At this time, nobody can produce a copy of a road permit for the Phase V Project and the only easements provided were for the Robasser property.

- Trustee Westmark will check with the County Recorder's office to see if an easement was ever obtained for 6470 County Road 1-1.
- Tina will forward Bobbie's response when she gets it.
- Trustee Kazmierczak is still searching through minutes to find any additional information.

Forrest Mobile Home Park – No Update

New Business

Board Member Re-Organization for 2008

Resolution 2007-54 was motioned by Trustee Lange, seconded by Trustee Fowler to leave the Board Positions for 2008 as they are now: Rick Kazmierczak, President; Mark Fowler, Vice President; Bob Westmark, Treasurer; Walt Lange, Secretary; and David Schultz, Trustee. Roll Call Vote: Kazmierczak, yes; Schultz, yes; Westmark, yes; Fowler, yes; and Lange, yes. Motion Carried

Water Rate Review – Mrs. Whalen reported that there will be a 4.5% water rate increase from Fulton County effective the first of the year. The increase is on Toledo's usage and surcharge only. There was a 4.5% increase on March 18, 2007 that was not passed on to the residents.

After discussion the Board agreed to increase their water rates by 3.5% which is \$0.29 per 1,000 gallons. \$0.20 of the increase will be placed into the General Operating Fund and \$0.09 of the increase will be placed into the Emergency Maintenance Fund.

Resolution 2007-55 was motioned by Trustee Lange, seconded by Trustee Fowler to increase the base water rate by \$0.29 (3.5%) per 1,000 gallons taking the current rate from \$8.39 to \$8.68 per 1,000 gallons. The minimum monthly charge rate changes from \$20.98 to \$21.70. Roll Call Vote: Westmark, yes; Schultz, yes; Kazmierczak, yes; Lange, yes; and Fowler, yes. Motion Carried

Tina stated that she would send a notice in the February water bills and that increase would be on the April water bills.

Henry County at Next Meeting – Tina reported that Henry County will be at the Board's next meeting to discuss the possibility of selling water to them at County Road W.

Public Forum - None

Adjournment – At 7:00 p.m. Trustee Lange moved to adjourn seconded by Trustee Kazmierczak. Roll call vote: Schultz, yes; Fowler, yes; Westmark, yes; Lange, yes; and Kazmierczak. Motion Carried.

Meetings

- Next two regular meeting will be held on Wednesday, January 9th and January 23, 2008 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Walter Lange
Secretary, District Board