

Swan creek Water District

Record of Proceedings
Wednesday, March 31, 2010

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Walt Lange, Mark Fowler and Rick Kazmierczak. Also present was Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included: Mr. Alan Raven, Mr. Jewell, and Township Trustee, Jim Leu

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from March 17, 2010. Roll Call Vote: Kazmierczak, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried.

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Purchase Orders were given to the Board for review and signature.

Resolution 2010-14 was signed by the Board. Details of this resolution can be found in the March 17th minutes.

Week of April 5th – Tina reported that the office would be closed most of the week of April 5th due to training in Columbus.

February's Fund Ledger was given to Trustee Westmark for review.

Treasurer's Report

Bill Payments – After review of the bills:

Resolution 2010-15 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$3,519.52. Roll Call Vote: Fowler, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried.

Trustee Schultz arrived at 6:40

Inspector's Report - None

Old Business

Hydrant Maps – Trustee Kazmierczak reported that he spoke to Chad Smith and the small version of the Hydrant map along with a list of the hydrants stating what street they are on would be helpful to the fire department. Tina will work on this when she gets a chance.

Road 3/NEFC Water Main Project

Tina's Meeting with County (Meter Readings & Billing) – Tina reported that she met with Ziad Musallam, Kelly Borton, Dean Genter, and Paul Barnaby to discuss the District doing meter readings and billing for the County. She explained to them the charges for time and materials, but did not discuss any charges for the use of the Districts hardware and software. The Board agreed that the County should share in the cost of any service and support contracts and should probably pay some sort of fee for the use of the Districts equipment. Tina will contact Utility sales to see what the replacement cost of the equipment and software is. She will also check with Bobbie O'Keefe and other entities.

Luce's Complaint (Parking Lot) – Trustee Kazmierczak reported that he, Ziad Musallam and the contractor will be meeting with Mr. Luce on Thursday, April 1st

S & S Boring and Water used from Hydrant on CR F & 3 – Tina will be checking to see who needs to get billed for the water that is being used from the District's hydrant.

Progress Meeting – Tina reported that she will be attending the next progress meeting which will be held on April 9th.

Taps – Tina reported that she forwarded a memo to Ziad that will be going out with the stakes for the home owners. We still do not know when the contractor will be doing the taps.

New Business

Fire Trucks filling up from Hydrants – Tina reported that she was informed that Providence Fire Department was filling up a truck from one of the Districts hydrants on CR D. Tina is going to send a letter to Delta, Swanton and Providence requesting that they inform us when they fill their trucks up so we can keep track of it, even though we don't charge them.

Public Forum – None

Adjournment – At 7:30 p.m. Trustee Lange moved to adjourn seconded by Trustee Westmark. Motion Carried

Meetings

- Next regular meeting will be held on Wednesday, April 21, 2010 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Bob Westmark

Mark Fowler

Rick Kazmierczak

David Schultz

Walter Lange - Secretary, District Board