

Swan creek Water District

Record of Proceedings
Wednesday, March 17, 2010

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Walt Lange, David Schultz, Mark Fowler and Rick Kazmierczak. Also present was Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included: Mr. Alan Raven, Mr. Jewell, Mr. & Mrs. Abramczyk, Steve Gansmiller, and Township Trustee, Jim Leu

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from March 3, 2010. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried.

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Purchase Orders were given to the Board for review and signature.

Resolutions 2010-11 thru 2010-13 were signed by the Board. Details of these resolutions can be found in the March 3rd minutes.

February's Investment Statement was reviewed and initialed by the Board.

February's Bank Statements and Reconciliation were reviewed and initialed by the Board.

Office Help Contracts for Chris Lauch and Holly Dickerson were signed by Trustee Kazmierczak.

Treasurer's Report

Bill Payments – After review of the bills:

Resolution 2010-14 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$5,801.39. Roll Call Vote: Schultz, yes; Fowler, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried.

Inspector's Report

Hydrant on South End of CR 2 – Tom was not present but informed Tina that the last hydrant on the south end of County Road 2 is now working. It must have been frozen up the last time Tom checked it.

Tom also informed Tina that Ziad Musallam is asking for the remotes to be mounted outside of the meter pits. The County will provide the poles and Tom said he can do it. No recent formal request has been received.

Old Business

Homewood Park – No Update

Sandland Farms Water Rate – No Update

Trustee Schultz asked if these items could be removed from the agenda until we have updates. The Board agreed to remove these two items from the agenda until we have updates to report.

Other Old Business

Trustee Fowler said he got a call from Howard at the Swanton Fire Department asking about Hydrant Maps and Locations. Tina said that hydrant maps were given to the fire departments a while ago. Trustee Kazmierczak said that Scott Lumbrezer e-mailed him a copy and that he dropped it off to Jim Guy. It appears that the information is not getting to the people that need it the most. Rick will forward Scott's e-mail to Tina and she will see if she can print it out, make copies and laminate them. Maybe a smaller laminated copy in each fire truck will help.

Road 3/NEFC Water Main Project

Informational Meeting on March 22nd – Tina reported that the County is holding an informational meeting on March 22nd @ 7 p.m. at Evergreen High School.

Luce’s Complaint (Parking Lot) – Mr. Luce of Luce’s Chimney Sweep called and sent a letter to the Board expressing his concern about damages to his parking lot from the contractor’s equipment. Trustee Kazmierczak said he has a call into Ziad and Tina is going to fax the letter over to Ziad since the District is not in charge of this project. The Board agreed that the County and the Contractor needs to handle this situation.

Trustee Kazmierczak reported that he attended the last progress meeting and the contractor would be pressure testing the end of the week and would probably start putting taps in around the end of March. The District needs to put together a memo to go with the stakes. Trustee Kazmierczak said he would put a memo together.

Tina reported that she has received 5 applications for hook ups on County Road 3.

Mr. Gansmiller asked why the residents on CR 3 between F and H were getting assessed and the rest of the project area was not. Trustee Kazmierczak explained that the Water Board chose to assess for the cost of the project and the County chose to do a user fee instead. The Swancreek Water District and the NEFC Water District are two separate entities.

Mr. Jewell asked how close to the driveway could you have your tap. Trustee Kazmierczak said that it should be placed in an area that would allow easy access into the home.

New Business - None

Public Forum – Covered in Road 3 Discussions.

Adjournment – At 7:24 p.m. Trustee Lange moved to adjourn seconded by Trustee Westmark. Motion Carried

Meetings

- Next regular meeting will be held on Wednesday, April 21, 2010 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Bob Westmark

Mark Fowler

Rick Kazmierczak

David Schultz

Walter Lange - Secretary, District Board