

# Swan Creek Water District

Record of Proceedings  
Wednesday, January 4, 2012

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Dave Schultz, Mark Fowler, Walt Lange, Rick Kazmierczak and Bob Westmark. Also present was Tina Whalen, Manager, and Tom Shelley, Inspector.

Visitors included: Scott Lumbrezer of Arcadis, Jim Leu, and Alan Raven.

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from December 21, 2011. Roll Call Vote: Fowler, yes; Kazmierczak, yes; Schultz, yes; Westmark, yes; and Lange, yes. Motion Carried.

## Manager's Report

**Resolutions 2011-61 thru 2011-66** were signed by the Board. Details of this resolution can be found in the December 21, 2011 minutes.

**Decertify Assessments on Township's Homewood Park Lots** – The Township was given 7 Homewood Park Lots that did not sell at the Sheriff's auction. There are Road 2 Construction assessments on them. The Township was under the impressions that the assessments would be taken off when the lots were turned over to them. Trustee Lange asked what if they combine them in the future and make them buildable. Tina said they would be treated like everyone else and would have to pay the assessment up front if they ever wanted to tie into the line. The Board wants Tina to check to see if they have road frontage and to check with Bobbie O'Keefe to see what she says about decertifying them. This will be discussed again at the next meeting.

**Year End Issues** – Tina reported that she does not have any reports done and was not able to get the computer into 2012 before the meeting. There were some issues with the UAN system and they had to tie into the computer to get it fixed. The only bills that she was able to pay were through the payroll system since the problem was with the accounting side of the system. She hopes to get the system into the new year tomorrow and will issue checks for bills that need to be paid and will take them to the Board's Treasurer, Bob Westmark to have them signed. These bills will be included on the agenda at the next meeting.

## Treasurer's Report

**Bill Payments** – After review of the bills;

**Resolution 2012-01** was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$6,253.85. Roll Call Vote: Schultz, yes; Fowler, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried.

**Audit Committee Meeting** – Trustee Westmark reported that he is going to schedule an Audit Committee Meeting for Wednesday, February 15, 2012 at 5:45 p.m. before that Board Meeting. Tina will post a notice and send out an e-mail to all the members.

## Inspector's Report

**New Tap at 6100 CR 2 & Ohio Gas Incident** – Tom reported that Ohio Gas hooked the new service line at 6100 CR 2 and he had Taylor Excavating come back out and repair the damage. This was the Gas Company's fault and Tina will bill them for the repair after she receives the bill from Taylor.

**CR 3 N of F and Fulton County Incident** – Tom reported that the County hooked a service line on CR 3 and he had Taylor Excavating dig it up. The line was ok, but they found that the service line was bored through the drainage tile and that was why the county hooked it when they were working on drainage issues over there. Tina will check the District's Agreement with Fulton County to see if this cost can be shared with Fulton County.

**CR 1-1 & Lee High Project** – Tina reported that she submitted the change order and pay estimate to OWDA. Payment for construction will be sent to the District and the District will pay Mika. Tina told Scott that she has not received any paperwork from Mika on the prevailing wages. She explained that she has to have them for her next Audit. The State Auditor asks for them if they know you had a new project. Scott suggested that payment not be released until Mika provides the prevailing wage statements. Tina will send a letter to Mika requesting the data. Scott asked Tina to send him copies of the signed change order when they come back from OWDA.

**Old Business**

**Sandland Farms** – No Update

**Petition for CR EF** – No Update

**New Business** – Trustee Lange reported that as an Advisory Board member of the Division of Forestry, he has to do an ethics class on-line. He asked if this was a mandatory thing for Trustees and the Water District Board. Nobody knew of this, but Tina said she would check the State Auditor's bulletins to see if she can find anything.

**Public Forum** - None

**Adjournment** – At 7:05 p.m. Trustee Westmark moved to adjourn seconded by Trustee Lange. Motion Carried

**Meetings**

- Next two meetings are scheduled for Wednesday, January 18, and February 1, 2012 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

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Bob Westmark

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Mark Fowler

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Rick Kazmierczak

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David Schultz

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Walter Lange - Secretary, District Board