

Swan creek Water District

Record of Proceedings

Wednesday, January 24, 2007

Trustee Kazmierczak called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll call attendance showed the following Board members present: Bob Westmark, Rick Kazmierczak, Mark Fowler, and Walt Lange. Trustee Baker was absent. Also present was, Tina Whalen, Manager, and Tom Shelley, Inspector. Visitors included Jim Leu and Alan Raven.

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from January 10, 2007. Roll Call Vote: Fowler, yes; Kazmierczak, yes; Lange, yes; and Westmark, yes. Motion Carried

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Resolutions 2007-01 thru **2007-05** were presented and signed by the Board. The details of these resolutions are noted in the January 10th minutes.

Purchase Orders – None

Bank Statement and Reconciliation – December's bank statements and reconciliation report were reviewed and initialed by the Board.

Star Ohio Investment Statement – December's investment statement was reviewed and initialed by the Board

Treasurer's Report

Bill Payments – After review of the bills,

Resolution 2007-06 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$5,594.36. Roll Call Vote: Fowler, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried

Inspector's Report/Concerns

Road 2 Master Meter Pump Problems

Tom Shelley reported that the Road 2 pit was filled with water and he had to pump it out. The sump pump's reset breaker is down in the pit and keeps kicking off. It was agreed that the District should have an electrician look at it to see if the ground breaker can be moved. Trustee Kazmierczak asked Mrs. Whalen to contact Dad Patchen Electric and possibly another electrical contractor to have them look at it and give us a quote.

Old Business

Petition Process Policy for Water Main Extensions – Trustee Baker was not present and had not sent the last additions to the policy. This will be on the next agenda.

Hydrant Flushing Schedule – Mrs. Whalen reported that there is no update at this time. We are still waiting for Ziad to revise the Distribution Optimization Plan. It will be Spring before we even start flushing again.

New Business

Mrs. Whalen reported that she will be on vacation the week of February 5th. The Board agreed that a note on the door and a message on the machine with the standard emergency phone number will be sufficient. Tom Shelly will be doing the daily Chlorine testing.

Trustee Kazmierczak reported that he attended the Regional Planning Commission Meeting on Tuesday, January 23rd and that Steve Brown said that he is there to assist with issues and would help with maps and possibly grants.

There was a discussion regarding the merger meeting.

Trustee Lange reported that he will be in Columbus on February 14th, but should be back in time for the Water Board Meeting.

Public Forum - None

Adjournment - At 6:33 p.m. Trustee Lange moved to adjourn seconded by Trustee Westmark. Roll call vote: Fowler, yes; Kazmierczak, yes; Lange; and Westmark, yes. Motion Carried.

Meetings

- Next two regular meeting will be held on Wednesday, February 14th and February 28th at 6:00 p.m.
- Regular meetings are held on the 2nd and 4th Wednesday of every month at 6:00 p.m.

SWANCREEK WATER DISTRICT BOARD

Secretary, District Board