

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Monday, January 16, 2006

The regular meeting of the Board was called to order at 7:00 p.m. The Pledge of Allegiance was recited. Board attendance: Randal R. Ruge, Ron Holdeman & Phil Wiland; Robin Tuckerman, Fiscal Officer. Employees: Tim Lambert, Matt Stout & Kim Crouch; Visitors: Bob Westmark, Kent Poca, Jim Meyer, Butch Yoder, Jim Leu, Tom Sallows, and Josh Dougherty.

06-01 First order of business was to nominate a Vice-Chairman of the Board. Trustee Wiland moved to nominate Trustee Holdeman to the position of Vice-Chairman, seconded by Trustee Holdeman. Roll call vote Ruge, aye; Holdeman, aye; Wiland, aye;

06-02 A representative is needed to fill a position on the TMACOG Lake Erie Watershed committee. Trustee Holdeman nominated Phil Wiland to fill the position for TMACOG Lake Erie Watershed. The motion was seconded by Trustee Ruge. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;

06-03 The Fulton County Regional Planning Commission position is open for Swancreek Township. Trustee Holdeman had an interest in that position. Trustee Wiland nominated Trustee Holdeman to that position, seconded by Trustee Ruge. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;

06-04 Board members reviewed minutes from December to include two sets one being the special meeting and the other the Organizational meeting for 2006. Trustee Wiland noted the zoning board terms were not included. It was noted the two appointees' terms began January 1, 2006 for a 5 year term. Trustee Wiland also asked about the Fire rating that was received for the community; he stated it was for the fire department not the community. Trustee Wiland moved to approve both sets of minutes, seconded by Trustee Ruge. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;

06-05 Trustee Wiland moved to pay the bills totaling \$32,002.87, seconded by Trustee Holdeman, Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;

06-06 Trustee Wiland made a motion to sign the purchase orders based on temporary appropriations. A second was heard from Trustee Holdeman, Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;

Public Forum

- Bob Westmark discussed his lawn seeding and the letter from the engineer was explained. Mr. Westmark also asked if there were any laws regulating the placement of things on the right of way, specifically rocks. The Trustees explained the requirements and rules.
- Jim Meyer asks what the status was on the hearing for Wylie on Rd. 5 at the 6th District Court of Appeals. The Township has no communication from our attorneys; however a decision was not rendered so there is not much to report. Trustee Wiland felt a letter should be sent to the attorney stating we were not pleased on their lack of notification. Trustee Ruge stated it typically takes about 3 months to receive a response from the courts. Mr. Meyer asked if the Zoning Inspector has inspected the area for the Rd. B mining operation. Walt is aware there are a number of violations, and has discussed this with the prosecutor. His inspection was done on January 6th, 2006.
- Josh Doughty asked if the Trustees had given any thought to a cemetery mowing contract for the upcoming 2006 mowing season. The Trustees suggested he submit a quote, and noted the Keene Cemetery has reduced acreage do to a recent survey.

Maintenance Report

- *Roads* – Tim Lambert presented the Trustees with a vehicle inspection report he created, however the ODOT inspection report may need to be utilized. The insurance company and ODOT will be contacted. This ODOT form appears lengthy to complete daily. He also presented green sheets for the Board's review, along with discussion on green sheet copies made for the office.
- A problem with Mr. Engle's driveway pipe at 3701 Co Rd 2 was reviewed. Water lays on the property and there may be more than one option, and a neighbor's driveway is concrete and could be a problem. Trustee Holdeman also looked at the problem and asked if it had been prodded to find a tile under the concrete drive. Employees to look at the situation and work a solution out with the property owner if possible. It will be on the agenda for the next meeting.
- **06-07** Alltel Ohio provided the Township with a road right of way permit on Scenic Circle to install underground wiring. Trustee Wiland moved to approve, seconded by Trustee Holdeman. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;
- *Cemetery* – deeds were signed for various cemeteries in the Township. The Fiscal Officer reported on the expenses and revenues for cemetery maintenance also a report on zoning costs vs. revenue.
- *Zoning* – The zoning inspector's report was reviewed by the Board.

Administrative/Financial

- Healthcare insurance was briefly reviewed and cost cutting measures were discussed. The prosecutor responded to Trustee Ruge's request for an opinion on coverage and was unable to render an opinion. Trustee Wiland called OPERS to get a legal opinion from their office on those receiving retirement benefits. Employees need to fill out new applications, since other companies are not interested in using other companies' forms.
- The privacy of healthcare information is a confidential matter. The forms should be filled out and placed in sealed envelopes to give to the agents. A policy should be drafted and adopted.
- **06-08** A letter to OTARMA was drafted to send to them regarding the case involving Nancy Parker and the OTARMA appointed attorney Larry Meyer and his negligence in not filing with the court of appeals. This letter will request them to reconsider the decision by OTARMA to provide coverage in the matter. Motion by Trustee Wiland, and seconded by Trustee Holdeman to send the letter. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;

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- **06-09** The Board touched briefly on strategic planning for the Township. This discussion may indeed need to be a meeting in itself to review. Some appropriations to consider is the \$1000 appropriated last year to hold public hearings regarding home rule and to obtain speakers and pay for lodging and travel. Mr. Westmark asked if anyone who tried home rule and felt it wasn't for them would be invited. Trustee Ruge stated if such an entity can be found they certainly would be. Trustee Holdeman moved to approve appropriations in the amount of \$1000 for the purpose of home rule seminars, seconded by Trustee Ruge. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, nay;
- **06-10** High speed internet quote from Metalink was reviewed. The quote is \$449.95 for equipment, a booster for \$50 and 3 hours free installation and a cost of \$45 per hour if additional time is needed. This would include work by the Township to dig a trench to bury the cable from the office to the maintenance garage. The cost would be \$39 per month. Trustee Wiland moved to procure high speed internet access through Metalink as quoted, seconded by Trustee Holdeman. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye. An older computer will also be assessed to operate in the Trustees office for web research. A computer consultant is coming to the office tomorrow to go over Kim's computer and to install virus protection for the maintenance department computer.
- The December 2005 bank statement and supporting documents was reviewed and initialed by the Board. Trustees were also given the annual 2005 appropriations and revenue reports.
- The Bureau of Workers' Compensation sent notice of the approval for year 2 on the Drug Free EZ program, and has reduced the premiums by 10%.

Fire/EMS/Health

- **06-11** A revised fire and rescue contract for the Village of Swanton was received. Trustee Holdeman moved to approve and sign the 2006 contract in the amount of \$47,802.19, seconded by Trustee Wiland. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;
- Trustee Ruge spoke with John Trowbridge of York Township regarding the fire contract renewal, Mr. Trowbridge will bring our requested revisions to their meeting and get back with us.
- The Village of Delta tornado siren request was reviewed. Trustee Wiland will speak with Gary Baker of the Village.
- Discussion on the costs for Providence Twp and the rates should have been reduced with the County Commissioner picking up a portion of the contract. The Board will review runs.

Old Business

- Trustees Holdeman and Wiland attended the recent water district board meeting. The District was reviewing possible new projects

New Business

- The Fulton Co Engineer's office will be holding its annual meeting to discuss plans for the upcoming year. Trustees Holdeman and Wiland will be attending.
- Trustee Ruge discussed the follow up letters received from Representatives Hoops and Buehrer and Senator Watchmann regarding our letter of opposition to SB191. Discussion on expanding letter regarding HB400 & 119 and ask people to get involved. Also a brief discussion on HB278. Trustees will draft a press release.
- **06-12** Trustee Ruge moved to convene to executive session for the purpose of staff evaluations. Seconded by Trustee Wiland. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;
- **06-13** Trustee Ruge moved to return to regular session, seconded by Trustee Wiland. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;
- **06-14** Trustee Wiland moved, seconded by Trustee Holdeman to approve a 4% pay increase for employees Kim Crouch and Matt Stout. Roll call vote: Ruge, aye; Holdeman, aye; Wiland, aye;
- Employees Stout's leave request was approved.
- Checks and purchase orders were signed by the board.

Trustee Holdeman moved to adjourn at 9:50 p.m. seconded by Trustee Wiland, meeting stands adjourned.

Swan creek Township Board of Trustees

Randal R. Ruge

Ronald Holdeman

Phil Wiland

Attest: Robin Tuckerman, Fiscal Officer
Entered: January 20, 2006