

Swan creek Water District

Record of Proceedings
Wednesday, April 21, 2010

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Walt Lange, Dave Schultz, Mark Fowler and Rick Kazmierczak. Also present was Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included: Mr. Alan Raven, Mr. Jewell, and Township Trustee, Jim Leu

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from March 31, 2010. Roll Call Vote: Kazmierczak, yes; Schultz, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried.

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Purchase Order for remote readers was given to the Board for review and signature.

Resolution 2010-15 was signed by the Board. Details of this resolution can be found in the March 31st minutes.

Cancel Holly Dickerson's Contract – After attending an ethics class in Columbus, Tina requested that the Board cancel Holly Dickerson's contract to avoid any potential ethical issues. Since Ms. Dickerson is related to Mrs. Whalen, she cannot report to Mrs. Whalen. After discussion;

Resolution 2010-16 was motioned by Trustee Lange, seconded by Trustee Kazmierczak, to cancel Holly Dickerson's contract. Roll Call Vote: Schultz, yes; Fowler, yes; Westmark, yes; Lange, yes; and Kazmierczak, yes. Motion Carried.

Trustee Lange asked if we needed to get someone else to help out so many hours per week. Trustee Schultz said that the District should look at having a back up for Tina. Tina said that she has a concern with being the only one that knows how to run things. Trustee Lange asked if Chris Lauch might be interested in doing more for the district. Tina will ask Chris Lauch if she can commit so many hours per week to train and work for the district in different areas other than occasional office help that she currently does.

March's Investment Statement was reviewed and initialed by the Board.

March's Bank Statements and Reconciliation were reviewed and initialed by the Board.

2010 Permanent Appropriations – After review and discussion;

Resolution 2010-17 was motioned by Trustee Westmark, seconded by Trustee Lange, to approve the 2010 permanent appropriations. Roll Call Vote: Fowler, yes; Kazmierczak, yes; Schultz, yes; Westmark, yes; and Lange, yes. Motion Carried.

Treasurer's Report

Bill Payments – After review of the bills:

Resolution 2010-18 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$8,067.12. Roll Call Vote: Fowler, yes; Schultz, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried.

Inspector's Report

Master Meter Remotes – Tina reported that Ziad Musallam has requested that the master meter remotes be mounted outside the pits to allow easy access especially in the winter time. The county will provide metal poles to mount them on. Tom said he can run wires and mount them. Tom expressed his concern of vandalism and damage from snow plows. The Board agreed to allow Tom to mount the remotes, but wants the county to pay ½ of any replacements that may be needed due to damage to the remotes. Tina will send Ziad an e-mail.

Old Business

Sandland Farms – Tina reported that County Commissioner, Dean Genter asked her about the status of the District providing Sandland Farms with lower water rates. She said that Mr. Genter mentioned that the commissioners may even consider waiving their \$0.25 surcharge on water serving Sandland Farms or even running a service line to the farm and the County selling water to them directly if the SCWD Board would allow it. Tina said she told Mr. Genter that the District would probably not approve that.

Trustee Schultz suggested having one water rate for everyone and eliminating the commercial water rates.

Trustee Kazmierczak asked Tina about the status of RCAP coming in to do a rate analysis. Tina replied that she was told they may be able to come in sometime in May. The Board agreed that they should wait until the rate analysis could be done.

Faber's Promissory Note – Tina presented Chad Faber's signed promissory note for payments to be made on the Road 2 equalization fee. This was previously approved by the Board, but needs to be signed by Trustee Westmark as the Board's Treasurer.

Resolution 2010-19 was motioned by Trustee Lange, seconded by Trustee Fowler, to authorize Trustee Westmark to sign Chad Faber's promissory note. Roll Call Vote: Schultz, yes; Westmark, yes; Kazmierczak, yes; Lange, yes; and Fowler, yes. Motion Carried.

Storz/Quick Couplers for Hydrants – After discussion, the Board agreed to purchase 10 per year.

Resolution 2010-20 was motioned by Trustee Westmark, seconded by Trustee Kazmierczak to authorize the expense of \$2,000 per year to purchase 10 hydrant quick couplers per year until all the hydrants have been done. Roll Call Vote: Schultz, yes; Fowler, yes; Lange, yes; Westmark, yes; and Kazmierczak, yes. Motion Carried.

Road 3/NEFC Water Main Project

04/09 Construction Progress Meeting – Tina reported that she attended the April 9th progress meeting and they are still waiting to cut across H before they put the taps in our 2 miles. Superior plans being ready to do final restoration of the whole project by early to mid June, but will make accommodations to anyone who is planning a graduation party or other special events.

Equipment Fee to County for Meter Readings and Billing – After discussion and review, the Board agreed that the best way to handle the equipment fee is to take the replacement cost and divide it over 5 or so years and split that cost with the county. The money collected for this will be placed in a separate fund and will be used when the time comes to replace the meter reading system. The Board thought it would be best to invite Ziad to a meeting so all the details of the contract can be discussed. Tina will put all details on one sheet so everyone can review.

Luce's Complaint (Parking Lot) –Trustee Kazmierczak reported that he and Ziad Musallam met with Mr. Luce and Mr. Luce just wanted to be assured that his parking lot will be taken care of by the contractor.

New Business

Public Forum – None

Adjournment – At 7:30 p.m. Trustee Lange moved to adjourn seconded by Trustee Westmark. Motion Carried

Meetings

- Next two meetings are scheduled for Wednesday, May 5, and May 19, 2010 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Bob Westmark

Mark Fowler

Rick Kazmierczak

David Schultz

Walter Lange - Secretary, District Board