

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Board of Trustees
Regular meeting
Monday November 5, 2007

The regular meeting of the Board was called to order at 7:00 p.m.

Pledge of allegiance

Board members present were Chairman Ron Holdeman, Vice chairman Phil Wiland, and Trustee Randal R. Ruge
Employee Tim Lambert

Guests: Bob Westmark, Jim Leu, Phillip VanSkyock, Tina Whalen, Vince Marinelli, Tom and Janice Wallace.

149-07 Trustee Ruge motions to approve the October 22nd minutes 2nd by Trustee Wiland.

Roll call: Ruge - Yea, Holdeman - Yea, Wiland - Yea

150-07 Trustee Ruge motions to pay bills in the amount of \$34,997.89 with the understanding that the PERSO payment be held until the Trustee Wiland can verify and explain the deductible 2nd by Trustee Wiland.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

Public Forum

The Wallace's of 6963 Co. Rd. 2 are having drainage problems that are getting worse each year. They spoke to Walt Hallett zoning inspector to see if they could put a swale in the yard to catch and divert some of the water. They would like to know if they run tile or put a catch basin in to alleviate some off the standing water. Maintenance Supervisor Tim Lambert will assess the problem area and present at the next meeting what he feels can be done and what the problem is.

Jim Leu said the back side of ditch on road 2 looks nice now that it has been mowed. Tim said they have been working on cleaning it up.

Vince Marinelli of Stapleton insurance presented the Trustees with what he feels could be done with the health insurance. We can have two different policies to accommodate the change for employees and the newly elected officials and keep the existing for the Trustees who are in the middle of their term. There will be quite a bit of savings when we can get all policies switched over to the HRA but according to the Attorney General the Trustees in the middle of their term can not switch until a new term would start. Vince's interpretation would be that there is no change in benefits so it should be allowed now but our legal council feels that we should go by the Attorney General opinion. We will need to make a resolution stating benefits before the en of the year. Trustee Ruge asked if this could be in place by Jan. 1st. Vince will see if it can be done to enable the newly elected officials to enroll if desired. The trustees thanked Vince for coming out.

Employee Report

Road:

- Leo Lisk will need the month of February off he said if we needed to hire someone else to plow this winter he would not be upset. Tim is to check with some possibilities. Then may have to run an advertisement in the paper.
- Crack Seal: Tim spoke to Rick now is a better time to do the crack seal instead of spring when there is water setting in the cracks. The price per pound includes the machine to apply the sealer. Tim asked how much the Trustees would like to do; it is hard to figure how far the material will go with the many factors such length and depth of crack and how many cracks per mile. The Trustees feel we should get what Rick has remaining and we can always return what is not used. Tim feels this is the best way to seal. The Trustees gave Tim the go ahead to line it up and then bring his recommendations of roads to seal to the next meeting.
- Tim asked the Trustee if they want the maintenance to mix the road salt this year. Last year we did not and our roads were cleared faster than others because of this. Tim and the Trustees feel that for safety sake we should use straight salt only mixing when necessary according to the conditions.
- The Water District had a water main break on Thursday night the 1st of Nov. everything was taken care of quickly and efficiently. Tina Whalen of the Water District told the Trustees to bill them for any time and material used by the Township in aiding the Water District. Matt kept a record; Tim will put something together for Dawn to invoice to the Water District.

Cemetery:

- Tim has asked if we need Tex to continue mowing the cemeteries to mulch up the leaves or should he and Matt do it. The Trustees feel that Tim and Matt can do it and that we do not need Tex any more this year.
- Dawn asked if we should put the add for cemetery mowing bids in the paper the 1st part of Jan. and open bids the first meeting in Feb. to ensure we have someone in place by April when the mowing season starts. The Trustees agreed.
- There was a call with concern on some stone in St. John cemetery tilting. Tim is going to check on why; most likely because there is no footer.

Administrative/ Financial

- Bank Statement and Financial Reports were received by all Trustees
 - Purchase Orders were signed
 - There was an article in the Grass Roots newsletter from the Township Association stating that people aren't putting their Township down so the monies that may be do the Township is being sent to another entity. The way to find this out is by auditing each month's reports to the entity you think is getting the money instead and going through each address. This will be quite time consuming and depending on how many you find may not be worth it. One idea is to see if the report can be sent electronically instead of by paper to make the sorting easier, or check on what it would cost to hire a company that does this type of thing.
- 151-07** Trustee Ruge motioned to put into Nov. 5th minutes the resolutions made by Trustee Wiland to accept the map and recommended changes in the zoning resolution presented by the Zoning Board 2nd by Trustee Wiland.
Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

152-07 Trustee Wiland moved to accept the map presented by the Swancreek Township Zoning Board 2nd by Trustee Holdeman.

Roll call: Ruge - Absent, Wiland - Yea, Holdeman - Yea

153-07 Trustee Wiland motioned to accept the changes recommended by the Swancreek Township Zoning Board 2nd by Trustee Holdeman.

Roll call: Ruge - Absent, Wiland - Yea, Holdeman - Yea

- Signed Employee Time Off sheets
- Dawn presented the type of shelving she would like to put in the supply closet and estimate of what it would cost. The Trustee OK'd up to the amount of \$500.00 for shelving and shipping.

Zoning

- Inspector report:
- The report from inspector Hallett on the Wylie final clean up was reviewed. This will be revisited after the two weeks Mr. Wylie was given at his contempt hearing to finish cleaning is over.

Cemetery

154-07 Trustee Ruge motioned to approve the well abandonment and sign the agreement for Mr. and Mrs. McDaniel.

- Mr. John Mason called to see what was being done about the Township fence being on his property. Trustee Holdeman had checked on this before. Our fence for Swanton Cemetery is on our property according to the records. Trustee Holdeman will talk to Mr. Mason.
- Signed Deed

Fire & Rescue

- **York contract:**
- **Swanton contract:**
There is a tentative meeting with Swanton and the entities they service on November 13th at 6:00pm.
- **Providence:** Someone contacted Trustee Ruge to address some concerns that they had with Providence Fire Dept. Trustee Ruge thought he would be at tonight's meeting but is not here. Will try to contact him.

Old Business

Mr. Strayer has agreed to sign the easements Trustee Ruge will set up a time.

New Business

Dawn went over some things that will be coming up for the New Year; such as needing the bonds for the newly elected officials before they take office and also the resolution for ins. Before Dec. 31st. Also she went over the amount of the audit for 05-06; it is quite a bit more from the last one. She will call York Township to see how much they paid for theirs.

Meetings attended

None

Trustee Wiland motioned to adjourn the meeting 2nd by Trustee Holdeman.

All agree

Meeting Adjourned at 9:09pm.

Swancreek Township Board of Trustees

Randal R. Ruge

Ronald Holdeman

Phil Wiland

Attest: Dawn Wheatley, Fiscal Officer

Entered: November 19, 2007