

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Board of Trustees
Regular meeting
Monday, October 20, 2008

The regular meeting of the Board was called to order at 7:00 p.m.

Pledge of allegiance

Board members present were Chairman Phil Wiland, Vice chairman Ron Holdeman, and Trustee James H. Leu
Fiscal Officer Dawn Wheatley

Employee Tim Lambert Maintenance Supervisor

Guests: Bob Westmark, Phillip VanSkyock, Terry Schrieber

98-08 Trustee Holdeman motioned to approve the October 6th regular meeting minutes 2nd by Trustee Leu.

Roll call: Holdeman - Yea, Leu - Yea, Wiland - Yes

99-08 Trustee Holdeman motion to pay bills in the amount of \$21,177.86 2nd by Trustee Leu.

Roll call: Holdeman - Yea, Leu – Yea, Wiland - Yes

Public Forum

Terry Schrieber Fire Chief of Providence Township was present to see if there were any questions on the Third quarter invoice. The Trustees had no questions the check was given to the Chief. Chief Schrieber also asked if there was a way we could notify them when a road was going to be closed. The Trustees said they would make every effort to inform them as we are aware of road closings.

Employee Report

- Damon passed his CDL Tim is to give Dawn a copy of his new license. Tim asked when Damon's pay raise of \$1.00 per hour would take effect now that he has his CDL. The Trustees said that it would be on the pay period 10-16-08 to 10-31-08 he also asked if Damon would get his birthday off since they are given the option the Trustees said yes.
- Crack Seal – We are next on the list after the County Tim spoke to Jim Meyer and it looked like it would be in the next couple weeks as long as the weather cooperates. Slurry seal asked Tim if the contract was awarded yet he told him the meeting was tonight The Trustees stated that we want to do it ourselves.
- Road Striping is done
- The Jennings Ditch on C between 4&5 has wash outs the maintenance department is concerned that they may be causing structural damage to the road. The Trustees said to go ahead and fill in the washouts. They will also be cutting the back of that ditch once the field is out as well as finishing up the one by Brehms.
- The recycling building is staying busy Tim asked if the Trustees still wanted them to take the cans over to M&K since they are not getting as much for them any more. The Trustees said to keep it up for now.
- Tim checked on pricing for new cemetery books to put the Keene and St. John cemetery records in. The quote was for \$130.00 per book. All of the books need replaced but we can combine some of them so we will only need 2. The Trustees gave the go ahead to purchase the 2 books.

Administrative/ Financial

- The financial reports were received and reviewed by the Trustees.
- Chris is having problems with her computer, if we can't get it to work right can we have someone come in to look at it. The Trustee said yes and that we might try Swanton Computers because they have done stuff for us before.
- The Audit Committee is under way we will be meeting on Monday Nov. 10th at 6:00pm
- Tri Co. REC has some revisions to the project they are working on road 4. They need a revised permit.

100-08 Trustee Wiland motioned to accept the revisions to the Tri County REC permit to occupy right of way for County Road 4 2nd by Trustee Holdeman.

Roll call: Holdeman - Yea, Leu - Yea, Wiland - Yes

- Purchase Orders and Blanket Certificates were signed.
- Cell Phones: Tabled until we get more information

Cemetery

- Deeds were signed
- Dawn asked the Trustees if they would prefer that just she and Tim sell graves and enter information so there is less confusion on who is doing what. Trustee Wiland said that the less hands in the pot the better.
- Dawn was asked by a resident if he could clean up around stones in the cemetery. The Trustee don't feel they can tell him he can or can't do to liability issues.

Zoning

- Zoning inspector report reviewed

101-08 Trustee Wiland motioned to accept the Fence Partition Law and Notice into policy 2nd by Trustee Leu.

Roll call: Holdeman - Yea, Leu - Yea, Wiland - Yes

Fire & Rescue

- Reminder of the fire levy coming up in 2009 Trustee Wiland going to get some information and then we can set up a meeting with Delta and York.

Old Business

- Visit the policy book at a later time

New Business

- There is a TMACOG meeting on the 22nd at 7:00pm at Springfield Twp. Hall.
- There is a TMACOG reception coming up in November.
- There is a homeland defense conference in Washington DC .
- The ditch across from the trailer court looks good since it has been cleaned out but we need to move the dirt. Mr. Bill Krauss gave us permission to pile it along his field and he will level it out later. Maintenance will do this when they get the chance.
- Trustee Wiland has been talking to other twps. That have done what we are trying to do for our ins. But our legal council does not agree. He is asking the other Trustee if they would consider going to outside council for a second opinion. Trustee Holdeman feels we sould waite until the new prosecutor comes into term after the first of the year and Trustee Leu would like to look at the numbers and see what kind of liability exposure we will have.

Trustee Holdeman motions to adjourn the meeting 2nd by Trustee Leu.
Meeting Adjourned 8:24pm

Swancreek Township Board of Trustees

James H. Leu

Ronald Holdeman

Phil Wiland

Attest: Dawn Wheatley, Fiscal Officer
Entered: November 3, 2008