

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular meeting

Monday October 03, 2011

The regular meeting of the Board of Trustees was called to order at 7:00pm

Board members present were Chairman, James H. Leu, Vice chairman Ron Holdeman, and Trustee Phil Wiland

Employee: Matt Stout

Fiscal Officer: Dawn Wheatley

Guests: Sally Wiley, Phillip Van Skyock.

107-11 Trustee Holdeman motioned to approve the September 19th, 2011 Regular meeting minutes 2nd by Trustee Wiland.

Roll call: Wiland – Yea, Holdeman - Yea, Leu - Yea

108-11 Trustee Holdeman motioned to approve the expenditures in the amount of \$21,475.60 2nd by Trustee Wiland.

Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea

Employee Report

- Hoodlebrink wood removed
- Rowland drain in.

109-11 Trustee Leu motioned to have Matt Stout and Chris Lauch sell graves 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea

- Working on Slee drainage
- Discussed other drainage work and catch basins that are being worked on.
- Discussed Peacefull Valley drains: Dig out catch basin and close off outlets into the pond.
- Permission given to purchase valve for Vactor Truck
- Discussed intersections that have line of site issues and what to be done.
- Maintenance cell phone needs replaced Matt to get the extra one out to have switched over.
- Garbers: 12inch tile is sufficient per the County. Township will put in if he provides the tile.

Administrative/ Financial

- Reviewed financial reports
- Granted permission for Board of Elections to use building for Nov. 8th election.
- Dawn asked if she should hold on to the quote for a key card lock. Trustees said to hold on to it.
- Discussed Bergman issues: Extension was not a problem, Trustee Leu will talk to Brinda about setting up a meeting with Bergman to discuss issues before final payment.
- Make sure we get road striping in with the County in 2012.
- OPWC update: We are high on the list.
- Windstream PC Complete care: Dawn get details and bring to meeting.
- Forestry money: Will go in general fund to offset costs incurred. Discussed ideas to put together some kind of memorial. Matt Stout in charge of it.

110-11 Trustee Holdeman motioned to donate \$1000.00 to Shiloh Church and \$1000.00 to the Church of Lader Day Saints for their help during the Tornado clean up 2nd by Trustee Wiland.

Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea

Zoning

- Report Reviewed
- Next meeting is October 12th at 6:00pm

Fire

- Delta/York budget meeting was 9-28-11 looking to buy a new pumper truck in the next few years.
- 111-11** Trustee Leu motioned to approve the Delta Community Fire Dept. budget 2nd by Trustee Holdeman.
- Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea
- Discussed options for the new Swanton fire contract and how the billing for EMS should be done.
 - Get 2010 runs out for review.
 - Look at 2006 report to be able to tell Swanton exactly what we are looking for

Cemetery

- Signed deeds for Todd Gramling and William Pontious,

New Business

112-11 Trustee Holdeman motioned to remove the cordless drill from the inventory and the maintenance printer inventory #MO197 from the inventory because they do not work 2nd by Trustee Wiland.

Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea

Old Business

113-11 Trustee Wiland motioned to approve the new job application form 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea

114-11 Trustee Wiland motioned to have a pre-employment back ground check done when looking at hiring a new employee 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea

- Trustee Wiland asked Dawn to highlight any changes in draft minutes so they don't have to search for where the changes were made. Dawn said she could do that.
- Trustee Wiland asked Dawn to make checks on Friday if the month ends on Friday or Saturday so the employees don't have to wait all weekend for their checks. She said she could do that.

- Trustee Holdeman motioned to adjourn 2nd by Trustee Leu.
Adjourn 8:22pm

Swan creek Township Board of Trustees

James H. Leu

Attest: Dawn Wheatley, Fiscal Officer
Entered: October 17, 2011

Ronald Holdeman

Phil Wiland