

Swan Creek Water District

Record of Proceedings
Wednesday, January 7, 2009

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Bob Westmark, Mark Fowler, Dave Schultz, Rick Kazmierczak and Walt Lange. Also present were Tina Whalen, Manager and Tom Shelley, Inspector. Visitors included: Alan Raven, Mr. Jewell and Township Trustee, Jim Leu.

Minutes Approval – **Motion** was made by Trustee Lange, seconded by Trustee Westmark, to approve the minutes from December 17, 2008. Roll Call Vote: Kazmierczak, yes; Fowler, yes; Schultz, yes; Lange, yes; and Westmark yes. Motion Carried

Board Re-Organization for 2009

Resolution 2009-01 was motioned by Trustee Lange, seconded by Trustee Westmark to leave the Board Positions for 2009 as they are now: Rick Kazmierczak, President; Mark Fowler, Vice President; Bob Westmark, Treasurer; Walt Lange, Secretary; and David Schultz, Trustee. Roll Call Vote: Kazmierczak, yes; Schultz, yes; Westmark, yes; Fowler, yes; and Lange, yes. Motion Carried

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Resolution 2008-54 was reviewed and signed by the Board. Details of this resolution can be found in the December 17th meeting minutes.

Purchase Orders – Some blanket and regular purchase orders for 2009 were reviewed and signed by the Board.

December's Investment Statement was reviewed and initialed by the Board.

December's Bank Statements and Reconciliation was reviewed and initialed by the Board.

2009 Temporary Appropriations and Revenue Budget were given to the Board for review.

Resolution 2009-02 was motioned by Trustee Lange, seconded by Trustee Westmark to approve the Temporary Appropriation and Revenue Budgets for 2009. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Lange, yes; and Westmark, yes. Motion Carried

2009 Revised Budget and Certificate of Estimated Resources – Tina reported that the year end financial reports are complete and the 2009 budget was revised to reflect the actual beginning balances. After review of the revised budget and the certificate of estimated resources:

Resolution 2009-03 was motioned by Trustee Westmark, seconded by Trustee Lange to approve the revised 2009 Budget and the 2009 Certificate of Estimated Resources. Roll Call Vote: Fowler, yes; Schultz, yes; Kazmierczak, yes; Westmark, yes; and Lange, yes. Motion Carried

Treasurer's Report

Bill Payments – After review of the bills,

Resolution 2009-04 was motioned by Trustee Westmark, seconded by Trustee Lange to approve payment of the bills in the amount of \$8,231.96. Roll Call Vote: Schultz, yes; Kazmierczak, yes; Fowler, yes; Westmark, yes; and Lange, yes. Motion Carried

Inspector's Report/Concerns – None

Old Business

NE Fulton County Water Project – No Update

Water to Sandland Dairy Farm – The Board discussed options on getting water to Sandland Dairy Farm. Mr. Leu mentioned the standard procedures of having the water main run down the front of the property. Trustee Kazmierczak talked about development and mentioned that the District should have some sort of plan on what to charge businesses for an equalization fee.

Trustee Lange found previous correspondences on this topic. Tina mentioned that our commercial water rates would apply to the Dairy Farm. It was agreed that we would send the Brehms our commercial water rates for their review.

New Business

Water Rate Review – Mrs. Whalen reported that there will be a \$0.11/1,000 gallons water rate increase from Fulton County effective the first of the year. The increase is on Toledo's usage and surcharge only.

After discussion the Board agreed to increase their water rates 1.25% which is \$0.11per 1,000 gallons. Notices will be sent out with February billing and the new rate will be effective with April's billing.

Resolution 2009-05 was motioned by Trustee Kazmierczak, seconded by Trustee Westmark to increase the base water rate by \$0.11 (1.25%) per 1,000 gallons taking the current rate from \$8.68 to \$8.79 per 1,000 gallons. The minimum monthly charge changes from \$21.70 to \$21.98. Roll Call Vote: Lange, yes; Schultz, yes; Fowler, yes; Kazmierczak, yes; and Westmark, yes. Motion Carried

Public Forum – None

Adjournment – At 7:27 p.m. Trustee Kazmierczak moved to adjourn seconded by Trustee Fowler. Motion Carried.

Meetings

- Next two regular meeting will be held on Wednesday, January 21, and February 4, 2009 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Bob Westmark

Mark Fowler

Rick Kazmierczak

David Schultz

Walter Lange
Secretary, District Board