

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Board of Trustees
Regular meeting
Monday September 10, 2007

The regular meeting of the Board was called to order at 7:00 p.m.

Pledge of allegiance

Board members present were Chairman Ron Holdeman, Vice chairman Phil Wiland, Trustee Randal R. Ruge.

Fiscal Officer Dawn Wheatley, Employee Tim Lambert

Guests: Bob Westmark, Sharon & Jessie Shlusher, Jim Leu, Phillip VanSkyock.

129-07 Trustee Wiland motions to approve the August 27th meeting minutes 2nd by Trustee Holdeman.

Roll call: Ruge - Abstain, Wiland - Yea, Holdeman - Yea

130-07 Trustee Wiland motions to pay bills in the amount of \$11,084.83 2nd by Trustee Ruge.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

Public Forum

Sharon and Jessie Slusher asked the Board of Trustees to consider bringing asphalt from the road to where they had stopped their concrete driveway. They were told by a neighbor that they should stop the drive back from the road. Trustee Holdeman asked if they received a driveway permit. They were unaware that they needed one. When they moved here they were told by the County which permits they needed and they did not tell them to check with the Township for any others that may be needed. Sharon felt that because the concrete drive down from them was cut back by the road pavers and replaced that she would be able to have the same done. Maintenance Supervisor Tim Lambert explained that the other drives that were cut back were to create proper grade for run off to avoid water pooling. Trustee Ruge asked if there was anything we could do to help them out. Trustee Holdeman felt if we do this for them then we will have to for the next person; the only reason we replaced the other one was because we cut it out this drive did not have any concrete or asphalt to replace. The shlushers were told if they wanted to concrete the rest up to 18 inches from the road then our maintenance department will come in and bring the road to the driveway. All they need to do is fill out a driveway permit. Everyone was agreeable to this.

Employee Report

- Road
 - Rd. E is done and road C is almost complete. Gerken will be berming in the next couple days.
 - The International Tractor is almost complete. They are putting it back together. The linkage was causing the gear problem. The problem with the creeper gear was that there was a bearing gear completely missing. The left axle seal was leaking so they replaced it and the right axle had to have bearings replaced.
- Cemetery
 - Tim talked to Josh of Tex's Outdoor Care as well as did Ron. Josh assured them that he will be able to keep up with all Cemetery Mowing. The Trustees decided to give him one more chance and if he can not keep them looking how they should then we will call Fred Meyer to have him do it.

Administrative/ Financial

- Financial reports and the Bank reconciliation were given to the Trustees for review.
- Dawn asked the Trustees if there was a reason for the receipts of County Auditor Automatic deposits being put on separate receipts or if that was to discretion of the fiscal officer. The replied that it was up to her.
- Trustees signed Purchase orders for the repair of the International Tractor and for paying the Audit Services.
- We received from the County Auditor Estimated Rates to accept.

131-07 Trustee Holdeman motioned to accept the rates 2nd by Trustee Ruge.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

- We received the estimated amount of salt that will be used by us this year for salting the roads from Morton the amount was 375 tons. The Trustees felt that we should bump that number up to 400 ton.

132-07 Trustee Ruge motions to raise the amount of tonnage from 375 to 400 ton to set in the price of the salt for the year.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

Zoning

- Inspector report

Fire & Rescue

- **York contract:** Trustee Ruge to draft a letter to York regarding the fire truck purchase and the contract then will set a meeting between us and them to discuss it.
- **Swanton Contract:** Tabled until we here from Swanton.

Cemetery

- Pricing of section H in Swanton Centerville Cemetery. At the present it is costing us \$165.00 in just labor and concrete for the ribbon foundation not including the price of the grave itself. These graves are sold right now for \$125.00 that is grave and the already poured foundation. Dawn and Tim discussed what the price should be and are bringing it to the Trustee attention. The new price for Township residents should be \$240.00 and for Non-residents \$350.00

133-07 Trustee Ruge moved to change the price of Swanton Centerville Cemetery Section H graves to \$240.00 for residents of Swancreek Township and \$350.00 for non-residents.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

- There is an outstanding bill from Weigel Funeral Home of \$100.00 for a Weekend burial. He feels he shouldn't have to pay it because the burial was supposed to be on a Thursday but due to in climate weather it was rescheduled. We suggested Friday but he said Saturday. All burials on the weekend are more due to overtime that is charged on the labor. This bill has been unpaid for quite some time and Dawn wanted to know what the Trustees wanted to do. The said to send another invoice stating that it would be the final one and that if we did not receive payment within 90 days we would send it on to the prosecutor.

Old Business

- **Self Insurance:** Tabled until we hear from the AG
- Easement Abandonment Trustee Holdeman has information and will continue working on it.
- Road 2 easements rod Criegar told Trustee Holdeman he was working on it. Trustee Ruge to call Rod to check on the progress.
- The backhoe should be coming soon this week.

New Business

Meetings attended:

Paul Dysak is having a drainage problem. He came to us looking for some drawing or schematic showing where the drainage line runs. We do not have anything in the office and can not seem to find who does. Trustee Holdeman spoke with him. It seems that the area in question was annexed by the Village of Swanton and will have to be addressed by them. Trustee Holdeman will call Mr. Dyzak tomorrow.

Trustee Ruge motioned to adjourn the meeting 2nd by Trustee Holdeman.
All agree
Meeting Adjourned at 8:26pm.

Swanecreek Township Board of Trustees

Randal R. Ruge

Ronald Holdeman

Phil Wiland

Attest: Dawn Wheatley, Fiscal Officer
Entered: September 12, 2007