

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Board of Trustees
Regular meeting
Monday July 21, 2008

The regular meeting of the Board was called to order at 7:00 p.m.

Pledge of allegiance

Board members present were Chairman Phil Wiland, Vice Chairman, Ron Holdeman, and Trustee James H. Leu

Fiscal Officer Dawn Wheatley absent

Employee Tim Lambert, Maintenance Supervisor & Christine Lauch, Administrative Assistant

Guests: Bob Westmark, Phillip VanSkyock

72-08 Trustee Leu motioned to approve the July 7, 2008 Regular Meeting Minutes & July 9, 2008 Special Meeting Minutes, 2nd by Trustee Holdeman.

Roll call: Holdeman - Yea, Leu - Yea, Wiland - Yea

73-08 Trustee Holdeman motion to pay bills in the amount of \$9103.20 2nd by Trustee Leu.

Roll call: Holdeman - Yea, Leu - Yea, Wiland - Yea - With the exception of Warrant No. 23128

Public Forum

- Bob Westmark inquired about berming. Tim said they are working on it and are coming up Road 2 now.

Employee Report & Roads

Tim Lambert Maintenance Supervisor.

- Tim wants to replace the catch basin and crossover on 5-2. Tim and Matt discussed the best possible way. Trustee Holdeman talked to Rod Krieger at the Engineer's office; he suggested using one size larger pipe. Tim said it is 8" tile now. Tim will use 15" SDR35 tile that is smooth on the inside and corrugated on the outside.
- Tim told the Trustees there have been communication issues when they go to get stone. The stone companies require them to use CB's to talk to them. Tim would like to have at least two CBs for the two big trucks, possibly 3 for when they go to Sylvania Quarry with the Kodiak. Tim is to get a price for CBs.
- Tim said he has tried to match the Shiloh Cemetery fence and cannot find anything close. He wants to keep the fence that goes along the daycare center and tear out the section that goes along the front. Trustee Wiland asked about the condition of the poles. Tim stated that some of them are a little bent, but they are ok. Tim is going to take out the fence parallel to Co. Rd. 5 and get a price for chain link fence for the East to West section along the daycare.
- Tim explained a grave lot in Shiloh that has a burial on Wed. He said the previous burials were a bit offside and presented a drawing of the situation to make the Trustees aware that he has to adjust a existing vault to rectify the situation, so that the burial Wed. would fit properly and the headstone, already in place, would be correct.
- Co. Rd. 2 between C & D ditch was discussed. Trustee Wiland stated that only portions of this ditch was cleaned. Trustee Leu said it needs to be cleaned all the way to Lucas Co. Tim said he and Brinda, Fulton Co. Engineer's office, met with a property owner in the past. That property owner wanted it cleaned, but would not allow the Engineer's office to bring their equipment onto his yard. Trustee Holdeman said he thinks it was all cleaned. Trustee Holdeman will contact the Engineer's office to inquire.
- Tim said Berry Rosebrock of Ward turned Tim's phone numbers over to Gerken for the sweeping of Winding Way. Trustee Wiland asked if he should obtain a bid to micro seal Winding Way if the sweeping does not fix the ripples in the road. Trustee Leu said we will sweep it and go from there, that it needs traffic and the hot sun.
- Trustee Wiland stated that Zenz is dipping the ditch now and should be done by the end of the week.
- Tim said the ditch from Blue Creek to Township Road B is being dipped. He asked the Trustees if he should go mark the end of the tile. The Trustees agreed that he should do that.
- The Fulton County Engineer, Frank Onweller, has provided the bids and his recommendation for the Rd. 2 project. B Hill's Excavating, Inc. was the lowest and best. Trustee Leu said he would have like time to review the bid packets. The Trustees discussed the bid price differences.

74-08 Trustee Leu motioned to enter in agreement with B. Hill's for the contracting price of \$253,141.00 for the Road 2 between B & C project for resurfacing, as recommended by the Fulton County Engineer, provided that we receive the adequate insurance information required, 2nd by Trustee Holdeman.

Roll call: Holdeman - Yea, Leu - Yea, Wiland - Yea

The Trustees discussed getting the contract from the Engineer's office or the contractor because there is no signature page in the packet. Trustee Wiland will call Hayley Dockery to find out the proper procedure.

- The Trustees talked about Jeremy Gregg not providing the proper insurance information. Tim will contact Jim Bernath to see if he wants to complete the crack sealing.
- Trustee Wiland inquired about Mr. Tom Wylie pumping into the creek on Co. Rd. 5, as well as the ditch Mr. Wylie dammed up on Co. Rd. 3. Trustee Holdeman stated he would call Mr. Wylie.
- The Trustees discussed Issue II. Trustee Wiland said we can only do one of the two projects; Road 2-2 or Road E. Trustee Leu stated that without the engineering and design work Road 2-2 would be difficult to know what we could run into. The Trustees will submit Rd. E between 3 & 5-2 for 1 1/2" surface course project to the Engineer.

Administrative/ Financial

- The Trustees reviewed financial reports.

75-08 Trustee Wiland motioned to pass a resolution for the insurance plan and benefits to be reviewed on the first meeting of the month in accordance with ORC 505.60 recommended by the Prosecutor, 2nd by Trustee Leu

Roll call: Holdeman - Yea, Leu - Yea, Wiland - Yea

- Tim is to start a bid for \$1200 for the backhoe 42" bucket to the Village of Whitehouse.
- The trustees discussed the General Driving Rules & Regulations. Trustee Leu said to have Dawn fix typos on the first page and take out paragraph #2 on page #2. Keep on agenda for further review.
- Mr. Martin Ratasky is requesting again to tap into the Township drainage tile. The tile has already been flushed and is working properly. It is not the responsibility of the township; it is a property owner drainage issue. Chris is to send a letter to Mr. Ratasky explaining this.

76-08 Trustee Leu motioned to make the 2008 appropriations permanent, 2nd by Trustee Holdeman

Roll call: Holdeman - Yea, Leu - Yea, Wiland - Yea

- The newsletter was discussed. Trustee Holdeman said he felt the section that is about Fulton County should be

removed and their website put in. Trustee Leu doesn't have a problem with it, however, feels that it doesn't read/flow as clearly as it should. Trustee Leu said the section where the OTA article is being republished is unnecessary and is self-serving. Trustee Holdeman said he doesn't care if that section stays or goes. Trustee Wiland asked for any suggestions of what should be put in its place. Trustee Wiland stated; two opinions, with his being for, keeping the OTA section, and two opinions, with his being for, to keep the section about Fulton County. Discussion of a possible pie chart for expenditures. Trustee Wiland stated that he needs the numbers to come up with a percentage to do the pie chart.

- The Trustees discussed the additional items being accepted for the recycling center and the lack of room in the building. We will try it and if it becomes a problem, then reevaluate it.

Zoning

- Zoning inspector report reviewed

77-08 Trustee Wiland motioned to appoint Sally Wylie to the Zoning Commission for the unexpired term of Jim Wagoner, expiring 01-01-11, 2nd by Trustee Leu

Roll call: Holdeman - Yea, Leu – Yea, Wiland - Yea

- Trustee Holdeman will talk to David Smith about becoming a Board of Zoning Appeals board member.
- Trustee Wiland said the proposed amendments need better language before they can be approved. Chris will type up a more descriptive proposal to be presented to the Board of Trustees.

Cemetery

- McCullough Deed was signed.

Fire & Rescue

- It was noted that the fire levy expires 12-31-09

Old Business

- Newsletter
- Audit Committee
- Driving Policy OTARMA risk evaluation
- Policy book set up meeting to review and amend
- Zoning Inspector fees

New Business

Employee time off sheet was signed
Green Sheets received and reviewed

Trustee Leu motions to adjourn the meeting 2nd by Trustee Holdeman.
Meeting Adjourned 8:37pm

Swan creek Township Board of Trustees

James H. Leu

Ronald Holdeman

Phil Wiland

Attest: Dawn Wheatley, Fiscal Officer

Entered: August 4, 2008

Attest: Chris Lauch, Administrative Assistant

Entered: August 4, 2008