

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Board of Trustees  
Regular meeting  
Monday July 7, 2008

The regular meeting of the Board was called to order at 7:00 p.m.

Pledge of allegiance

Board members present were Chairman Phil Wiland, vice chairman Ron Holdeman, and Trustee James H. Leu

Fiscal Officer Dawn Wheatley

Employee Tim Lambert Maintenance Supervisor

Guests: Bob Westmark, Phillip VanSkyock, and Bill and Mary Slink.

**64-08** Trustee Holdeman motioned to approve the June 16<sup>th</sup> regular meeting minutes and June 18<sup>th</sup> and 26<sup>th</sup> special meeting minutes 2<sup>nd</sup> by Trustee Leu.

Roll call: Holdeman - Yea, Leu - Yea, Wiland – Yea

**65-08** Trustee Holdeman motion to pay bills in the amount of \$46,563.75 2<sup>nd</sup> by Trustee Leu.

Roll call: Holdeman - Yea, Leu – Yea, Wiland - Yea

#### Public Forum

**Bob Westmark** brought to the Trustees attention that the other side of his drive is flooding. He asked if there was a tile on that side as well that might need repaired. The Trustees do not know of any. They will have to research this further.

**Mr. and Mrs. Slink** of road 2-2 presented pictures of the drainage problem on their road. Trustee Wiland stated that the Township is looking into getting a grant to try to widen the road and fix the drainage. The Trustees will have Tim check the catch basins and assess the problem.

**Mr. Dan Zawodni** filed a concern about the drainage by his house. Tim talked to him. The drainage is better than it was before it just takes a little longer when we get the rain all at once like we have been lately.

**Jim Wagner** sent in a letter resigning from the zoning board. Chris will send a letter of Thanks to Mr. Wagner.

**66-08** Trustee Holdeman motioned to accept resignation from the zoning board member Jim Wagner 2<sup>nd</sup> by Trustee Leu.

Roll call: Holdeman - Yea, Leu – Yea, Wiland - Yea

Have Chris send out a letter of thanks to Mr. Wagner.

#### Employee Report

Tim Lambert Maintenance Supervisor.

The John Deere left rear tire was replaced repaired the right rear but needs replaced also. The right front tire is loosing air Matt is going to check it out tomorrow. The Trustees said to replace the tire.

Catch Basins: the inventory we have is low. Tim checked Wauseon is 160.00 + 60.00 to deliver for their seconds and Mack Vault is 170.00 including delivery for their firsts. Trustees say to go with Mack Vault. Dawn will call to verify what is needed to open an account.

Drainage Levy: Tim asked if this is something the Township should look into with all the drainage problems that have been coming up. Trustee Wiland said that we may want to look at it a district at a time. Trustee Leu would like to invite the County Commissioners out to meet and discuss the issue along with the County Engineer.

The Shiloh Cemetery fence along the daycare is rusted and broken in areas and poking out to the point someone could get cut. Tim is to check on getting replacement fence.

Swanton Cemetery has had a lot of trash due to more traffic from kids cutting through and jumping the fence to the housing development that is behind the cemetery. They are also knocking things over and tearing things up with there bikes. The Trustees will send out letters to residents and the Village.

Tim noticed dozer tracks cut into the road 5 where they are working on Shiloh Church. He feels we may need to seal it so it does not turn into a large crack. The Trustees will look at it before a decision is made.

Winding Way: Trustee Leu spoke to Ward and they are supposed to look at the road and call back with what should be done. The Trustees will give them until next meeting to respond.

#### Administrative/ Financial

- The Trustees reviewed financial reports and bank statement.

- Budget meeting will be Wed. July 9<sup>th</sup> at 8:00am

**67-08** Trustee Leu motioned to create a capital improvement fund for the general fund and for the fire fund 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Holdeman - Yea, Leu – Yea, Wiland – Yea

- Hayley asked questions about the estimates we requested there will be no drainage for rd. E and take out the 1 inch level course and make one pass with 1.5 inches. So delete item B and add ¼” to item 14.

**68-08** Trustee Wiland motioned to request County Engineer for an estimate for the issue II project of road E between roads 3 and 5-2 for 1.5 inches of surface course 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Holdeman - Yea, Leu – Yea, Wiland – Yea

**69-08** Trustee Wiland motioned to ask County Engineer to include any drainage project deemed necessary by the County Engineers office for the issue II project of road 2-2 between Rt. 2 and Rd. H 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Holdeman - Yea, Leu – Yea, Wiland – Yea

Trustee Wiland feels that the rating the engineers office gave rd. 2-2 between Airport hwy. and rd. H is not accurate. He feels it is poor not fair. The Trustees agree. Trustee Wiland will discuss it with Hayley at the Engineers Office.

**70-08** Trustee Leu motioned to give Trustee Phil Wiland authority to be the liaison for the issue II projects 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Holdeman - Yea, Leu – Yea, Wiland – Yea

- Embarq has requested permit to occupy right of way but it should go to the County. Dawn to forward to the County.

**Zoning**

- Zoning inspector report reviewed
- Wind Turbines: Prosecutors opinion just in will give to the zoning board.

**Cemetery**

**Fire & Rescue**

- Discuss the fire levy at the budget meeting

**Old Business**

- Newsletter: still being worked on
  - Policies Safety and Employee
- 71-08** Trustee Leu motioned to accept the Safety Policy Statement 2<sup>nd</sup> by Trustee Holdeman  
Roll call: Holdeman - Yea, Leu – Yea, Wiland - Yea

**New Business**

Fair booth if any employee wants to help out and sit in the building they can but will not be reimbursed for it.  
Employee time off sheet was signed  
PO's and BC's were signed  
Green Sheets received and reviewed

Trustee Holdeman motions to adjourn the meeting 2<sup>nd</sup> by Trustee Leu.  
Meeting Adjourned 9:19pm

Swanecreek Township Board of Trustees

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James H. Leu

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Ronald Holdeman

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Phil Wiland

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Attest: Dawn Wheatley, Fiscal Officer  
Entered: July 21, 2008