

## SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular meeting  
Monday June 20, 2011

The regular meeting of the Board was called to order at 7:00pm

Board members present were Chairman, James H. Leu, and Vice chairman Ron Holdeman, Trustee Phil Wiland

Employee: Tim Lambert Maintenance Supervisor

Fiscal Officer Dawn Wheatley

Guests: Ben Cook and Mrs. Cook

**62-11** Trustee Wiland motioned to approve the June 6<sup>th</sup>, 2011 Regular meeting minutes 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Leu - Yea

**63-11** Trustee Leu motioned to approve the June 10<sup>th</sup>, 2011 Special meeting minutes 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Wiland – Abstain, Holdeman - Yea, Leu - Yea

**64-11** Trustee Wiland motioned to approve the expenditures in the amount of \$8,161.26 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Leu - Yea

### Public Forum

#### Employee Report

- Reviewed Maintenance Supervisor Tim Lamberts reports
- Trouble with the Arm Mower waiting on parts to come in.
- There is a community service worker working for 85 hours
- The ditch bank on Road 1 where the County dipped the ditch is sliding. Tim notified the County they placed delineators for now and will keep us informed on the progress.
- Received a call from Sheriff Department regarding Stop sign at road 2 and C. The stop sign is way back to be visible but the Deputy said they could give out tickets all day because people aren't stopping behind the sign they are stopping closer to the intersection to see. It is a 4way stop. Tim drew a diagram of the area and said the Engineer suggested getting an opinion from the prosecutor because how we have it set up now is legal. Tim asked what to do. Trustees said to paint a stop bar on road closer to the intersection and to get the prosecutors opinion.
- John Deere mower fixed.
- Juan Chapa of Toledo Edison called about the tree trimming said he would be out soon and would call when he was coming.
- Risk management review was done and there were no concerns reported.

#### Administrative/ Financial

- The Trustees received and reviewed financial reports.
- Dawn to call Bergman to ask for their BWC certificate and Ins. Cert.
- 65-11** Trustee Holdeman motioned to sign the road asphalt contract with Shelly Company 2<sup>nd</sup> Trustee Leu.  
Roll call: Wiland – No, Holdeman - Yea, Leu – Yea
- 66-11** Trustee Holdeman motioned to sign the road seal coat contract with Henry W. Bergman Inc. 2<sup>nd</sup> by Trustee Leu.  
Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea
- Need to have notice of commencement signed and notarized and then set up preconstruction meeting.
- Records disposal meeting needs to be set with Trustee Wiland Dawn and Chris. Will set up when Chris returns from leave.
- Chris' back up died She has Dawns for now. Dawn said she really didn't need it because she has disk backups she does for UAN. Trustees said to have use that then.
- 67-11** Trustee Leu motioned to destroy inventory #00183 for the broken backup for Administrative assistants office 2<sup>nd</sup> by Trustee Holdeman.  
Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea
- Reviewed information sent by The Ohio Department of Agriculture in regards to an Agricultural easement for the Zientek Farm on road D.
- Next meeting will fall on July 4<sup>th</sup> reschedule for July 1<sup>st</sup> at 8:00am. Dawn will have Chris post it.

#### Zoning

- Report reviewed

#### Cemetery

- Deeds signed

#### Fire

- Call Swanton to ask Fire Chief Chad Smith to come to July 1<sup>st</sup> meeting to discuss contract.

**Old Business**

- OTA banquet: Trustee Leu has a call into TEMACOG to have a speaker come talk about water quality in Swancreek. Has not heard back yet. Trustee Holdeman will talk to Keils about flowers for centerpieces/door prizes.
- Issue with road 2-2 : Hayley sent an email that she has not received anything from Crestline yet and that she noticed the pole still had not been moved by Toledo Edison. Trustee Leu will call Hayley tomorrow to discuss what to do next.

**New Business**

- Steve Brown sent notice that there will be someone at the July 18<sup>th</sup> meeting to talk about the Fair Housing Act.
- Trustee Holdeman motioned to adjourn 2<sup>nd</sup> by Trustee Leu.  
Adjourn 8:08p.m.

Swancreek Township Board of Trustees

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James H. Leu

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Attest: Dawn Wheatley, Fiscal Officer  
Entered: July 1, 2011

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Ronald Holdeman

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Phil Wiland