

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Board of Trustees  
Regular meeting  
Monday, May 21, 2007

The regular meeting of the Board was called to order at 7:00 p.m.

Pledge of allegiance

Board members present were Chairman Ron Holdeman, Vice chairman Phil Wiland, and Trustee Randal R. Ruge

Fiscal Officer Dawn Wheatley

Guests: Bob Westmark, Jim Leu, and Bill Grimsley.

**70-07** Trustee Ruge motions to not read but approve the March 26th minutes 2<sup>nd</sup> by Trustee Wiland.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

**71-07** Trustee Wiland motion to pay bills in the amount of \$18,005.29 2<sup>nd</sup> by Trustee Ruge.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

**Public Forum**

A request from Beth Robinson was made for the township to put a Children Playing sign at the area of Rd. 4 and Rd. C. Trustee Wiland spoke to her. He will let her know that we can not put a sign up. Reason being we were advised by our legal council that it would be condoning children playing in the road.

**Employee Report**

- Road
  - **Dead animals:** Our policy is to remove dear and large animals that are blocking traffic. The Township could not keep up if we went out for every animal in the road.
  - **Concrete setbacks:** Tim requested that the setback on the driveway permit be changed from 12” to 18”. This would aid in better packing of the patch they put in to bring the driveway to the road.
- 72-07** Trustee Wiland motioned to change setback for driveway permit from 12” to 18” 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

  - **Drives with no permits:** Tim found that there have been quite a few drives put in without obtaining a permit. Is there any repercussion for not doing it? Is there anything we can do to enforce it? At the moment there isn’t anything we can do. Trustee Wiland is going to check on what can be done.
  - **Delineator strips:** Reflective strips that go on stop signs. Tim checked on pricing. They are close to \$8.00 a piece. To do all stop and all yellow signs it would be close to \$1,000.00, and about \$400.00 for just the stop signs. The Trustees give the go ahead to purchase the stop sign delineator strips. Jim Leu asked if all stop signs are reflective because he said it is hard to see the ones at the 4 way stop on C and 2. The Trustees thought so but are having Tim check on that. Tim will bring to the next meeting an amount for any stop signs to be replaced.
  - **Meet with Engineer:** The Trustees are going to meet with Brinda Miller from the Fulton County Engineering Office Trustee Ruge asked if Thurs. At 4:00pm would work. If not good for Brinda than they will have to work around what she can do.
  - **Rd. 2 Project:** The Township received what the cost for easements will be. Mr. Strayer not being very cooperative. Trustee Wiland going to see what he can do to help the situation.
- Cemetery
  - Josh brought to Tim’s attention that trash is being thrown over the fence from the housing project behind Swanton, Centerville Cemetery. We need to send a letter to Paige Lynn concerning this.
  - Also in Swanton Cemetery a panel in the top of the door on the storage area of the bathroom was broken out. There is also concern of kids cutting through the cemetery and jumping the fence. Tim is going to ask for more patrols through the cemetery.
  - **Ila (Griffin) Dillman:** Her son ordered a foundation in March so he could bring a stone in and place it on his mother’s grave. She was cremated and placed in the same grave with her mother and sister. There is no room the way it is set up for another stone because there are 2 stones there already. Some suggestions were made and the one the Trustees and Tim feel will work is to dig up the old foundation and pour a new one

to accommodate all 3 stones. Trustee Holdeman will call Mr. Dillman with the solution.

- **Cremation Garden:** With space becoming limited in cemeteries and more people being cremated the suggestion of a cremation garden or nitch was brought up. The idea is going to be researched.

#### **Administrative/ Financial**

- Blanket Certificates and Purchase Orders were signed.
- **Landscaping:** Matt Stout asked Trustee Wiland about putting some flowers around the Township building. Trustee Wiland going to check on what flowers to put in. Also would like to put some in at Swanton Cemetery.
- **Chris Lauch 90 day evaluation:** set back until end of meeting
- Chris Lauch would like to attend some training for UAN system on June 6<sup>th</sup> and 7<sup>th</sup>.
- 73-07 Trustee Ruge motions to approve Chris Lauch to attend 2 day training in Columbus for the UAN system 2<sup>nd</sup> by Trustee Wiland.  
Roll Call: Ruge - Yea, Wiland - Yea, Holdeman - Yea
- **Kim Baker Resignation:** sent a letter of resignation stating a reason of wanting to be with her family more.
- 74-07 Trustee Wiland motions to accept Kim Bakers resignation from the Water Board 2<sup>nd</sup> by Trustee Ruge.  
Roll Call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

#### **Zoning**

- Zoning inspector report reviewed
- Chris found fee schedules for some other Townships. Our fees are low compared to others. We may want to consider raising ours. As of right now we are in the red in zoning because the fees do not cover the inspector's

- fees completely.
- R1 needing rezoned

#### **Fire & Rescue**

- **York contract:** No word from our legal council yet.
- 75-07 Trustee Ruge moves to request a proposal for EMS coverage 2<sup>nd</sup> by Trustee Wiland.  
Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea
- Trustee Ruge to draft a letter requesting a proposal for EMS coverage.

#### **Cemetery**

- Concrete prices have risen. Tim feels that we should revisit the foundation prices and how the price sheet is put together. We have had a lot of requests for odd sizes that are not on our sheet.

#### **Old Business**

**New Business**

- **Meetings attended by Trustees**

Trustee Holdeman attended the BZA meeting and a merger meeting.

Trustee Ruge will be meeting with Findlay Fire on May 30<sup>th</sup> at 7:00pm to discuss fire apparatus. A special meeting will be posted.

Trustee Wiland attended the BZA, Water District and Swanton Community Development meetings.

Steve Brown will meet with the boards a date the Trustees thought would be good is during the BZA meeting on June 21<sup>st</sup> at 7:00pm.

- The County Engineer sent us proof of where we Swancreek Township are responsible for the ditch on Rd. E.
- **Township Boundaries:** Trustee Ruge spoke to the Township Association regarding this. Unless we can show a reason for the need it would be difficult to get changed.

**76-07** Trustee Ruge moves to send a letter to the County Commissioner requesting we be notified of any hearings on redrawing of Township boundaries and an opportunity to give testimony.  
Dawn to send letter

- Interviews for Water Board are Tuesday 22<sup>nd</sup> starting at 5:30pm and Thursday 24<sup>th</sup> starting at 6:00pm. Trustee Ruge not able to make the Tuesday interviews. Trustee Wiland asked if a water board member should be present to help with any questions in the interview. Trustee Ruge did not think that it would be a good idea. He did not think it would be appropriate. The Trustees are to appoint the member not the board members. Trustee Ruge suggested an e-mail be sent out to members asking if there are any certain qualities they should look for during the interviews.

**77-07** Trustee Wiland moved to go into executive session for evaluation of an employee at 8:56pm 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

**78-07** Trustee Wiland moved to go back into regular session at 9:49pm 2<sup>nd</sup> by Trustee Ruge.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

**79-07** The Swancreek Township Trustees passed a resolution at the regular meeting on May 21, 2007 for the Fulton County Engineers to put out for bid the following roads with the specifications outlined in the estimates given to the Swancreek Township Trustees. A Township representative will work with Engineer's office on determining driveway approaches. Trustee Wiland so moved, 2nd by Trustee Ruge, Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

**See Attachment**

**80-07** Trustee Wiland motioned to give Chris Lauch administrative assistants wages to \$10.00 / hour retroactive from May 10th 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

Trustee Wiland motioned to adjourn the meeting 2<sup>nd</sup> by Trustee Holdeman.

Roll Call: Ruge - Yea, Wiland - Yea, Holdeman - Yea.

Meeting Adjourned 9:52pm

Swancreek Township Board of Trustees

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Randal R. Ruge

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Ronald Holdeman

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Phil Wiland

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Attest: Dawn Wheatley, Fiscal Officer

**Attachment  
Swan creek Township  
May 21, 2007  
Resolution #07-79**

The Swan creek Township Trustees passed a resolution at the regular meeting on May 21, 2007 for the Fulton County Engineers to put out for bid the following roads with the specifications outlined in the estimates given to the Swan creek Township Trustees. A Township representative will work with Engineer's office on determining driveway approaches. Trustee Wiland so moved, 2nd by Trustee Ruge, Roll Call Vote: Trustee Ruge-Aye, Trustee Holdeman-Aye, Trustee Wiland- Aye.

Route	Section	Surface Type	Amount
<b>C</b>	<b>Rd 3 to 4</b>	<b>Asphalt Resurfacing</b>	<b>\$84,322.00</b>
<b>C</b>	<b>Rd 4 to 5</b>	<b>Asphalt Resurfacing</b>	<b>\$81,538.90</b>
<b>C</b>	<b>Rd 5 to 6</b>	<b>Asphalt Resurfacing</b>	<b>\$80,434.70</b>
		<b>total</b>	<b>\$246,295.60</b>
<b>1</b>	<b>Rd B to C</b>	<b>Seal Coat</b>	<b>\$8,853.00</b>
<b>4</b>	<b>Rd E to EF</b>	<b>Seal Coat</b>	<b>\$10,423.00</b>
<b>4</b>	<b>Rd EF to E</b>	<b>Seal Coat</b>	<b>\$5,185.00</b>

4	Rd F to St. Rt. 2	Seal Coat	\$10,409.00
Route	Section	Surface Type	Amount
F	Rd 3 to 4	Seal Coat	\$10,409.00
Route	Section	Surface Type	Amount
Winding Way	Subdivision	Seal Coat	\$6,355.00
Route	Section	Surface Type	Amount
5	Rd B to C	Seal Coat	\$9,990.00
Route	Section	Surface Type	Amount
6-3	Rd EF to F	Seal Coat	\$2,897.25
Route	Section	Surface Type	Amount
Circle Drive	West Dr. Sec.	Seal Coat	\$1,245.00
Route	Section	Surface Type	Amount
Circle Drive	Intersec. at Rd. C & stop sign	Seal Coat	\$9,990.00
		total	\$67,686.25
		grandtotal	\$313,981.85