

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Board of Trustees  
Regular meeting  
Monday May 19<sup>th</sup>, 2008

The regular meeting of the Board was called to order at 7:00 p.m.

Pledge of allegiance

Board members present were Chairman Phil Wiland, vice chairman Ron Holdeman, and Trustee James H. Leu

Fiscal Officer Dawn Wheatley

Employee Tim Lambert Maintenance Supervisor

Guests: Bob Westmark, Don Bertka, Phillip VanSkyock, and William Clark.

**42-08** Trustee Leu motioned to approve the April 21<sup>st</sup> special and regular meeting minutes and April 23<sup>rd</sup> special meeting minutes 2<sup>nd</sup> by Trustee Wiland

Roll call: Holdeman - Yea, Leu - Yea, Wiland - Yes

**43-08** Trustee Holdeman motion to pay bills in the amount of \$27,589.86 2<sup>nd</sup> by Trustee Leu.

Roll call: Holdeman - Yea, Leu – Yea, Wiland - Yes

**Public Forum**

**Bob Westmark** reminded the Board that there are two people up for reappointment on the water board.

**Don Bertka** of Asphalt Systems Inc presented literature to the Board regarding crack sealing.

**Employee Report**

- Tim Lambert Maintenance Supervisor has not heard from Mr. Bernath about crack sealing yet. He will contact him
- The 2007 Chevy Silverado is at McNeil's for repair of a gasket should be under the warranty
- The Maintenance Dept. has started mowing the road sides if weather cooperates they should get a good amount done this week.

**Roads**

- Rd 2 suggested speed signs. The Trustees feel there is an adequate amount but may want to move the north bound one closer to where the houses are.

**Administrative/ Financial**

**44-08** Trustee Wiland motioned to hire Damon Mattimore as a seasonal as needed employee starting Tuesday May 20<sup>th</sup> with a rate of pay of \$11.00 an hour to be raised to \$12.00 an hour after he gets his CDL 2<sup>nd</sup> by Trustee Leu.

Roll Call: Trustee Holdeman – Yea, Trustee Leu – Yea, Trustee Wiland – Yea

- Trustee Wiland to inform Damon of the hiring.
- The Trustees would like to meet with Maintenance Supervisor Tim Lambert on Wed. May 21<sup>st</sup> to discuss upcoming projects.
- Finance reports were reviewed by the Trustees
- The Trustees will set a date to go over the budget and review the policy book and cemetery regulations.
- Office hours: Chris asked if we should change one days hours to accommodate later hours. The Trustees feel that there would still be complaints of the hours so we should leave them as they are.
- Coffee and Cups: Should the township provide for meetings? Not necessary we didn't have before no need to start.
- Credit card authorization for Chris: Trustees feel we should leave it as is now not add anyone else to the card.
- Dawn asked that a date be set for the paychecks to be given out. The dates will be the 18<sup>th</sup> and the 3<sup>rd</sup> of the Month.

**Zoning**

- Zoning inspector report reviewed
- Amendments to the resolution: The Zoning Board met on April 23<sup>rd</sup> to make some amendments to the zoning resolutions and have forwarded those changes to the trustees for approval.

**45-08** Trustee Leu motioned to accept amendments (listed below) that the zoning board recommended at their April 23<sup>rd</sup> meeting 2<sup>nd</sup> by Trustee Holdeman.

Roll Call: Trustee Holdeman – Yea, Trustee Leu – Yea, Trustee Wiland – Yea

**Cemetery**

- Chris had some questions regarding the cemetery deeds and other regulations.
- 46-08** Trustee Leu motioned to add a designee list to the deed process as well as a disclaimer stating the Township is not responsible for family that uses a grave that with out the rest of the family's knowledge 2<sup>nd</sup> by Trustee Holdeman.

Roll Call: Trustee Holdeman – Yea, Trustee Leu – Yea, Trustee Wiland – Yea

**47-08** Trustee Leu motioned to correct the ORC number in the zoning rules and regulations do to changes made by the State 2<sup>nd</sup> by Trustee Holdeman

Roll Call: Trustee Holdeman – Yea, Trustee Leu – Yea, Trustee Wiland – Yea

**Fire & Rescue**

- Trustee Wiland was concerned with the amount of calls to the same address. He thought that the board might want to have that area to be serviced by Swanton instead of Providence so the County ALS unit could respond which would not be charged to us. Trustee Leu pointed out that even when ALS comes out they usually are accompanied by BLS of which we would be charged for. As of now Providence discounts the EMS runs to that particular address because of the multiple calls to it.

**Old Business**

- Newsletter: still being worked on

- Audit committee Dawn is working on
- Crosswalk at Park School: The Township received a response from the County Engineer Frank Onweller that stated that a changeable traffic control sign would not be allowed and that putting any change in the middle of a mile would not be good. The OMUTCD states that you should not change the flow of traffic in the middle of a mile. Dawn is to send a copy to Mayor Bushong with a letter explaining.

**New Business**

- The County Township Assoc. Has requested permission to use the Township Building for their annual summer meeting on June 26<sup>th</sup>. The Trustee agreed to give them permission. Chris can call Vicki to let them know.

Trustee Wiland motions to adjourn the meeting 2<sup>nd</sup> by Trustee Holdeman.  
Meeting Adjourned 8:23pm

Swancreek Township Board of Trustees

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James H. Leu

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Ronald Holdeman

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Phil Wiland

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Attest: Dawn Wheatley, Fiscal Officer  
Entered: June 2<sup>nd</sup>, 2008