

## SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Board of Trustees  
Regular meeting  
Monday May 5<sup>th</sup>, 2008

The regular meeting of the Board was called to order at 7:00 p.m.

Pledge of allegiance

Board members present were Chairman Phil Wiland, vice chairman Ron Holdeman, and Trustee James H. Leu

Fiscal Officer Dawn Wheatley

Employee Tim Lambert Maintenance Supervisor

Guests: Bob Westmark, Luann Boyd, Dan Boyd, Phillip VanSkyock, Dan Zawodni, and Chief Terry Schreiber.

**40-08** Trustee Leu motioned to approve the April 21<sup>st</sup> special and regular meeting minutes and April 23<sup>rd</sup> special meeting minutes 2<sup>nd</sup> by Trustee Wiland

Roll call: Holdeman - Yea, Leu - Yea, Wiland - Yes

**41-08** Trustee Holdeman motion to pay bills in the amount of \$27,589.86 2<sup>nd</sup> by Trustee Leu.

Roll call: Holdeman - Yea, Leu – Yea, Wiland - Yes

### Public Forum

**Bob Westmark** commented that the berm on rd. 2 is low and could be a safety issue. Maintenance supervisor Tim Lambert said there are a lot of roads like that and the truck they use to do the berming is broke down at the moment.

**Dan of rd. 2** is concerned with the water that is sitting on the north part of his property. He said the catch basin on the north of him is not flowing the one to the south of him is flowing fine. He would like to know if something could be done to fix it. Trustee Holdeman thinks that the cleaning out of a section of the ditch they did should help. Trustee Leu told Dan that the ditches are County jurisdiction and that he should call the County Engineer to see if the ditch is on a maintenance schedule or find out about the petition process to have it put on the maintenance schedule.

**Chief Terry Schreiber** presented the board with the 1<sup>st</sup> quarter invoice. He also wanted to remind the Township that the contract will be up for renewal in June.

### Employee Report

- Tim Lambert Maintenance Supervisor spoke John Slalecki about the tile cleaning. He will not be ready for 2 more weeks but we are 1<sup>st</sup> on the list. Tim did hear about another company that cleans tiles that we can check on.
- Mr. Elton approached trustee Wiland about a drain that may be plugged with roots. Trustee Wiland is to talk to Mr. Elton regarding his responsibility in the care of the tile.
- Ditch / roadside mowing: Tim asked how many mowings to do this year. Last year we just did 3 for the year. Trustee Leu suggested we not put a limit on the amount of mowing and gage it by the need according to the weather.
- Birdsong drainage: Mrs. Kisling initially called it in. Tim spoke to Brinda at the County and the road drainage is flowing but an area behind the homes is not. There is a basin back there but it does not belong to the County or us. Tim also talked to the builder and he did not have it installed. They feel a homeowner put in the tile. Since it is a private tile the Township cannot do anything with it. If anyone would call about it we need to let them know it is a private tile and the Township has no jurisdiction over it.
- A man called and talked to Tim about his yard. He said it was all tore up due to the ditch cleaning. Tim referred him to the County since they are the ones doing the cleaning of the ditch.
- Winding Way hole: The maintenance dept. has the dirt. They got it on Friday so they can fix the hole now.
- 1993 Kodiak Dump Truck: the turbo is shot. They repaired the exhaust manifold and the gaskets are coming. To repair the turbo it will be around 1400.00. There are other things starting to go on the truck we may want to think about a new one next year. The Trustees gave permission to have the turbo fixed.
- Maintenance caught the man that was stealing the cans from the recycling center. They have his license plate number. The Trustees will give the information to the authorities.
- Trustees reviewed the maintenance green sheets.
  - A resident requested more signs on rd. 2 by the state forest, she feels that people are going to fast on the road. The Trustees are going to check out the signs that are there to see if there is a need for more suggested speed signs.

### Administrative/ Financial

- Trustee Wiland moved to go into executive session to conduct a second interview with Dan Boyd for the part time maintenance position 2<sup>nd</sup> by Trustee Holdeman 7:47pm  
Roll Call: Trustee Holdeman – Yea, Trustee Leu – Yea, Trustee Wiland – Yea
- Trustee Wiland motioned to come out of executive session and go back into regular session 2<sup>nd</sup> by Trustee Holdeman 7:53pm.  
Roll Call: Trustee Holdeman – Yea, Trustee Leu – Yea, Trustee Wiland – Yea
- Trustee Wiland motioned to ask Mr. Mattimore if he is still interested in the position with a starting rate to be determined 2<sup>nd</sup> by Trustee Holdeman.
- The bank statement and financial reports were received and reviewed by the Trustees.
- Budget meeting: will be set after Jim looks at some of the financial reports that are on the UAN system.
- Purchase Orders were signed.
- Swanton has requested permission to put a crosswalk and changeable stop sign. Tim said to look at 1a.09 of the Ohio manual of traffic signs. The Trustees said for Dawn to call the County Engineer and get his input on the request and the procedure if he thinks we should go forward.
- Dawn will be on vacation over the July 21<sup>st</sup> meeting. Ask Chris if she can take minutes for that meeting.

**Cemetery**

- Signed Deeds
- Chris had some questions regarding the cemetery deeds and other regulations. The Trustees said to have them sent to a man who wrote an article in the Township news about cemeteries.

**Zoning**

- Zoning inspector report reviewed
- Trustee Wiland thought we may want to revisit the fees charged for permit applications as well as non-conforming and variances. Trustee Leu asked for a report of how much is spent on zoning. Dawn will get that information for him.
- Trustee Wiland suggested that the zoning board have monthly meetings until they get all the changes made in the zoning resolution.

**Fire & Rescue**

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**Old Business**

- Newsletter: Trustee Wiland motioned to send out the newsletter in July 2<sup>nd</sup> by Trustee Leu; All agreed
- Audit committee: The State Auditor stated the Township needed an audit committee. Dawn is to get some volunteers.

**New Business**

- House Bill 521: Trustee Wiland asked if the Trustees wanted to send out a letter to our Representative. The question was asked what our County Township Association view was. Trustee Wiland is checking into it.

Trustee Holdeman motions to adjourn the meeting 2<sup>nd</sup> by Trustee Leu.  
Meeting Adjourned 8:42pm

Swancreek Township Board of Trustees

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James H. Leu

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Ronald Holdeman

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Phil Wiland

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Attest: Dawn Wheatley, Fiscal Officer  
Entered: May 19<sup>th</sup>, 2008