

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular meeting
Monday May 2, 2011

The regular meeting of the Board was called to order at 7:00pm

Board members present were Chairman, James H. Leu, and Vice chairman Ron Holdeman, Trustee Phil Wiland

Employee: Tim Lambert Maintenance Supervisor

Fiscal Officer Dawn Wheatley

Guests: Phillip VanSkyock

47-11 Trustee Wiland motioned to approve the April 18th, 2011 Regular meeting minutes 2nd by Trustee Holdeman.

Roll call: Leu - Yea, Holdeman - Yea, Wiland – Yea

48-11 Trustee Wiland motioned to approve the expenditures in the amount of \$34,543.95 2nd by Trustee Holdeman.

Roll call: Leu - Yea, Holdeman - Yea, Wiland – Yea

Employee Report

- Reviewed Maintenance Supervisor Tim Lamberts report
- Catch basins: Found a way to anchor them while still allowing access for maintenance.
- Need road 5-1 and circle drive surveyed.

49-11 Trustee Holdeman motioned to have the county survey road 5-1 between roads C & D at the catch basin in front of Ratasky’s and at the curve as well as at 3420 Circle Dr. catch basin 2nd by Trustee Leu.

Roll call: Leu - Yea, Holdeman - Yea, Wiland – Yea

- The furnace in the maintenance office is not working. Asked to have it looked at. Trustees said to go ahead check for someone in the Township before going out of the Township.
- Need to get dirt for cemeteries. No objections.

Administrative/ Financial

- The Trustees received earmarked payment register fund status and comparison of budgeted and appropriated reports as of 4-30-11. Internet wasn’t working to be able to do Reconciliation so could not roll into new month to get updated reports/

- Blanket Certificates and Purchase Orders signed
- There were 2 checks not in the payment register that need to be approved in the amount of 7,320.14

50-11 Trustee Leu moved to approve checks for Northcoast and BWC in the amount of \$7320.14 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea

51-11 Trustee Holdeman moved to void check #24896 to Streaker Tractor in the amount of \$1442.70 2nd by Trustee Leu.

Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea

52-11 Trustee Leu moved to approve rescind resolution #37-11 regarding overtime he feels the language in the handbook is sufficient 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea

53-11 Trustee Leu moved to approve permit to occupy right of way for seismic surveying 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Leu – Yea

54-11 Trustee Leu motioned to petition the Treasurer to forfeit the list of parcels given in the prosecutors letter to the Township 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Leu - Yea

Zoning

- Report reviewed

Cemetery

- All but Swanton has been mowed
- Dawn asked if we could have a template ordered to assist in drawing up the new books. Call the County to then if nothing call Swanton Welding.

Old Business

- OTA banquet: keep working on
- Trustee Holdeman motioned to adjourn 2nd by Trustee Leu.
Adjourn 7:41p.m.

Swan creek Township Board of Trustees

James H. Leu

Ronald Holdeman

Attest: Dawn Wheatley, Fiscal Officer

Entered: May 16, 2011

Phil Wiland