

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular meeting
Monday, April 23, 2007

The regular meeting of the Board was called to order at 7:00 p.m.

Pledge of allegiance

Board members present were Chairman Ron Holdeman, Vice chairman Phil Wiland, and Trustee Randal R. Ruge
Fiscal Officer Dawn Wheatley Employee Tim Lambert

Guests: Bob Westmark, Jim Leu, Todd Anderson, Tammy and Fred Meyer, Josh Doughty

61-07 Trustee Ruge motions to not read the minutes for the remainder of the year 2007 2nd by Trustee Wiland.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman – Yea

62-07 Trustee Wiland motioned to approve minutes for April 9th 2nd by Trustee Ruge.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

63-07 Trustee Wiland motion to pay bills in the amount of \$7,978.59 2nd by Trustee Ruge.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea

Public Forum

Bob Westmark asked if the Trustees would have any objections to the water district signing a contract with D the Village of Delta so Mr. Keil can bring a water line across his farm. The only problem they would have is if the Village would want to have rights to annex the property in order to allow the water to be put in.

Employee Report

- **Road** Tim Lambert talked about the pavement rating class he attended. He felt it was very informative. He suggested the next time they have one that the Trustees attend.
- The Maintenance Dept. did some Durapatching of some roads. They have a little left over. If they do not use it on the roads they may use it in the cemetery to repair the drive.
- The Anderson/Coe drainage project has been marked by OUPS so they will be able to start it soon as long as weather permits.
- **Cemetery** The drainage tile in Swanton cemetery that was repaired has already shown improvement. The area is drying nicely. They are grading and will be ready to seed the area soon.
- Tim suggested that after we pour foundations in May we might want to reconsider our pricing for the foundation.

Administrative/ Financial

- Employee Handbook: According to the training attended by Chris Lauch the Township should have a Policy book that has the employee information such as sick time and vacation time accrual in it as well as all policies the Trustees have made instead of a separate book. We will do further research and then revisit the idea.
- Bank Statement was reviewed.
- The use of the Township Building was brought up. The understanding the Trustees have is that it only be used for Township business i.e.: Board Meetings, Water board meetings, Zoning...
- The office has requested caller ID. The Trustees are fine with it on a trial basis if we find it is not as helpful as thought then we will discontinue it.
- Trustee Holdeman brought up that some messages were erased from the answering machine and requested that

only Chris Lauch the Administrative assistant erases them.

- Truck Bids were opened at 8:00pm
- 1988 Ford L8000 Dump Truck
 - Ron Crowell - \$2,501.00
 - Tim Ford - \$435.00
 - T & J Excavating - \$3,250.00
 - Todd E Anderson - \$4,600.00
 - Tom Anderson - \$4,545.00
 - Todd Anderson - \$4,250.00
- 1987 Chevy Pick up Truck
 - Tim Ford - \$ 217.00
 - Patrick Reckner - \$650.00
 - Bud Rogers - \$1,000.00
 - T & J Excavating - \$375.00
 - Rich Bayless - \$800.00
 - Tom Anderson - \$454.00
 - Gerald Mangold - \$500.00
 - Butch Yoder - \$222.22
- **61-07** Trustee Ruge moved that we accept the bid of \$4,600.00 from Todd E. Anderson for the 1988 Ford L8000 dump truck 2nd by Trustee Wiland.
Roll call: Ruge - Yea, Wiland - Yea, Holdeman – Yea.
- **62-07** Trustee Ruge moved to accept the bid of \$1,000.00 from Bud Rogers for the 1987 Chevy Pickup Truck 2nd by Trustee Wiland.
Roll call: Ruge - Yea, Wiland - Yea, Holdeman

Zoning

- There was discussion of possibly getting help for Walt if needed.

- Zoning report reviewed.

Fire & Rescue

- **York contract:** Exhibit A needs adjusted. We need to write up something have our legal console to review then set up a meeting with York to sit down and review the contract after our revisions.

Cemetery

- Lawn mowing Quotes were reviewed
 - Parsons Lawn Care – \$895.00
 - Co. Line Lawn Care - \$911.25
 - Jon Mignin – \$925.00
 - Tex’s Outdoor Care – \$1,044.90
 - L.L.C. Services Lawn Care and Landscape - \$1,175.00
 - Trustee Ruge explained that by taking the lowest bidder last year it ended costing the Township more money because of poor service. Then we had to contract with another service to finish the job. He feels we should pay more to have a service that we know will do the job to our satisfaction.

64-07 Trustee Ruge motions to award the contract to Tex’s Outdoor Care in the amount of \$1,044.90 a full mowing 2nd by Trustee Holdeman
 Roll call: Ruge - Yea, Holdeman – Yea, Wiland – No

Old Business

- Self Ins. We are now waiting for a response from the Attorney General.
- Trustee Wiland spoke with zoning inspector Walter Hallett III. He feels there needs to be some changes to the Township Zoning Resolution. We may also need to change some areas of the Township to a zoning classification of R1 to protect property values. Trustees need to work on a definition.
- Review of incident: Trustee Ruge asked if there was anything that can be done to make sure that an accident like Tim’s does not happen again. Tim replied that it was just an accident not really anything that can be done. He now knows that the side mirrors on the new truck cause a blind spot. It was decided that a note be posted in the truck warning drivers of the condition and to double check before pulling away from a stop sign.

New Business

- **Meetings attended by Trustees**
 Trustee Holdeman attended the water board meeting, merger meeting and York Township meeting.
- **Roadside Pickup** Trustee Wiland suggested that we look for any organizations that would like to help clean up the roadsides.
- Lot Splits : All Trustees agreed that all lotsplits that come into the office will also go to the zoning board for review.
- Trustee Wiland would like maintenance to make sure trees that are causing damage to the road be trimmed back like Rd. F and we identify any drainage problems that would also aid in the damage to the roads. Trustee Wiland is going to check on issue II money to help in the cost of repair.
- Trustee Wiland questioned the Townships responsibility to repair a tile in Virgil Bixlers field on Rd. 5. The repair was requested by Hal Brehm and ordered done by Trustee Holdeman. The Township expended close to \$1,000.00 to repair it. If this tile is not the Townships does the Township bill Mr. Bixler or Mr. Brehm. Trustee Holdeman will look into the issue.
- Trustee Ruge motions to adjourn the meeting 2nd by Trustee Wiland.
 Roll Call: Ruge - Yea, Wiland - Yea, Holdeman - Yea.
 Meeting Adjourned 8:58pm

Swancreek Township Board of Trustees

 Randal R. Ruge

 Ronald Holdeman

 Phil Wiland

 Attest: Dawn Wheatley, Fiscal Officer
 Entered: April 23, 2007