

## SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular meeting  
Monday, March 12, 2007

The regular meeting of the Board was called to order at 7:00 p.m.

Pledge of allegiance

Board members present were Chairman Ron Holdeman, Vice chairman Phil Wiland, and Trustee Randal R. Ruge.

Fiscal Officer Dawn Wheatley, Employees present Tim Lambert, Chris Lauch

Guests: Bob Westmark, Jim Leu, Chief Jeffery Bretzloff, James Gilliam, Don Bertke, Stan Multauf.

**46-07** Trustee Ruge motions to approve the February minutes 2<sup>nd</sup> by Trustee Wiland.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea.

**47-07** Trustee Ruge motions to pay bills in the amount of \$34,687.46 2<sup>nd</sup> by Trustee Wiland.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea.

### Public Forum

**James Gilliam** voiced his concern that the Township contracts out the cemetery mowing. He feels we should hire a part time employee to do this. Trustee Wiland told him that a cost analysis was done and that by the time we paid for wages and benefits and the upkeep of the mowers it was more cost effective to bid the job out. Mr. Gilliam asked what benefits a part time employee would have and why we would give any benefits. Trustee Ruge informed him that the Township had to contribute to O.P.E.R.S. (Ohio Public Employee Retirement System) for all public employees. This is mandated by the State in the Ohio Revised Code. He asked for the contributing amount from the employee and the employer. F.O. Dawn Wheatley said she would have a copy of the amounts and the code for him in the morning. He said he would be at the office at 9:00am to get it.

**Stan Multhauf** from Stapleton Insurance went over the policy renewal for OTARMA (Ohio Township Association Risk Management Authority). Trustee Ruge stated we had some concerns as to how they were handling a claim we had with them for the last couple of years. Stan will call Dawn in the morning to get the information on that claim. Stan went over some optional additions. Trustee Wiland suggested we add on the extra 1 million dollars of coverage for \$780.00.

**48-07** Trustee Ruge motions to add an additional 1 million dollars of coverage to the OTARMA policy for \$ 780.00 2<sup>nd</sup> by Trustee Wiland.

Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea.

**Chief Jeff Bretzloff** of Providence Fire Dept. wanted to review why we asked Swanton Fire about taking over their area that they service. The trustees informed him that Chief Guy came to us and presented the idea. We did not ask him to. Chief Bretzloff assured us with him in charge they will be striving to have service that is #1.

**Don Berthe** of Asphalt Systems Inc. presented to the Trustees a Soy Based asphalt sealer called RePlay that he feels is a better sealer. He gave an estimate of what it would cost to seal a couple of roads that he looked at in the Township.

### Employee Report

#### Road:

- **Dips in the road-** Tim checked out the dips. They are at crossovers. He feels some of them will go away when it thaws out. Some that need filled are because the cold patch did not set correctly. Trustee Holdeman suggested that they use a warmer. He said it should be in the Quonset building.
- **Mowers-** Tim asked the Trustees how much they want to put in to the mowers we have. The reply was to see what it will cost to fix one wheelhorse and one skag.
- **Mrs. Bierie-** Her complaint of a drainage problem was checked out and they found that there is a driveway culvert that needs cleaned out which would be the residents responsibility. They also found that there may be a problem with the tile. If that is the case they may need to replace about a half mile of tile. Tim researching further.
- Trustees asked Tim to check out a possible drainage problem at LaChapelles.
- Tim asked permission to change the time on the time clock. Trustees said to go ahead.
- Trustee Ruge asked Tim about the situation with the drives on CO RD E west of the trailer park. Tim indicated that it appeared that there was settling secondary to the water line. Bob Westmark stated that the water board was reviewing the situation at their next meeting.

#### Cemetery:

- Tim noticed that there were a lot of tracks going through the Centerville cemetery coming from the fence by the housing development. He is going to check with Swanton Police Dept. to see if they can have a patrol car go through every so often.
- Wilbert Way is a style of burial to where the vault the casket is put in is above ground then the whole thing is lowered at once. The concern is that time the maintenance guys have to be there longer and the extra weight that is placed on the ground by the hole could cause a cave in. Which would mean use of the maintenance guys and the back hoe to fix it? A question of if there should be an additional charge for any ceremony that is out of the ordinary. The Trustees asked Tim to research what other cemeteries charge for such a ceremony.

### Administrative/ Financial

- Trustees want an ad put in the papers to ask for interest in the water board. A letter will be sent to Walt Lange and Kim Baker to inquire if they are interested in being considered for reappointment. The Trustees also think it would be nice to have other water board members evaluate the members that are coming to term.
- Chris requested training for working with the web site. She is looking into other software to do the web page on. She spoke to Abe Lincoln for fixing the web site we have. He charged us \$75.00 to change it but it is not how we want it.
- Trustee Ruge motioned to pay Abe for the work he did 2<sup>nd</sup> by Trustee Wiland.  
Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea.

- OTARMA contract
- 49-07** Trustee Ruge motioned to accept the OTARMA policy for March 12<sup>th</sup> 2007 to March 12<sup>th</sup> 2008 in the amount of 3 million dollars 2<sup>nd</sup> by Trustee Wiland  
Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea.
- Putting bid in the paper for the trucks is on hold until we hear from Bistate on the value of the Ford dump truck. To get enough coverage we will check on how much an ad in the Toledo Blade will be.
- Noxious Weed :
- 50-07** Trustee Wiland motioned to sign the letter to the County Auditor to have an unpaid bill for noxious weed billing assessed to the property owner's taxes 2<sup>nd</sup> by Trustee Ruge.  
Roll call: Ruge - Yea, Wiland - Yea, Holdeman - Yea.
- Trustees signed employee time off request for Tim Lambert

**Cemetery**

- Waiting to hear from the Prosecutor on our Mausoleum questions.

**Zoning**

- There was discussion of final occupancy permit and fees it will be revisited after more research.
- There is concern over a lot split the frontage is in question.

**Fire & Rescue**

- Trustee Ruge has made changes he feels needed reworded in the contract with York Township before the Trustees will sign it.
- Trustee Ruge to draft a letter to the prosecutor and Delta Fire re: the contract.
- A copy of the Liberty /Washington Township fire contract will be sent to the prosecutor asking him if we are legally bound to the contract. Letters will be sent to both townships regarding the services we have had from their fire dept.

**Old Business**

- CDBG Trustee Wiland spoke to Jan. Jan wanted to know our priorities of which roads we would want to fix.

**New Business**

- A concern was brought up that the Township accepting payments for the Water district or the other way around could have a liability problem. There did not seem to be too much concern with the Trustees they said with the small amount that we handle that we would address the problem if it would ever arise.
- The County will be called to see what roads are going to be fixed this year.
- Dawn to come up with final amount on what we can spend on roads this year.

**Meetings Attended by Trustees**

- Trustee Holdeman attended the Regional Panning Commission meeting.
- All 3 Trustees attended the merger meeting on Monday Feb. 26<sup>th</sup>.

Trustee Ruge motions to adjourn the meeting 2<sup>nd</sup> by Trustee Wiland  
Roll Call: Ruge - Yea, Wiland - Yea, Holdeman - Yea.  
Meeting Adjourned 9:53pm

Swanecreek Township Board of Trustees

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Randal R. Ruge

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Ronald Holdeman

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Phil Wiland

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Attest: Dawn Wheatley, Fiscal Officer  
Entered: March 12, 2007