

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular meeting

Monday January 16, 2011

The regular meeting of the Board of Trustees was called to order at 7:00pm

Trustee Moore Prayed

Pledge

Board members present were Chairman, Pamela Moore, Trustee Ron Holdeman, and Trustee Phil Wiland

Employee: Matt Stout Maintenance Supervisor, Chris Lauch

Fiscal Officer: Dawn Wheatley

Guests: Damon Mattimore, Ron Moore, Phillip Van Skyock, Sally Wylie, Jim Leu, Ralph Smith.

29-12 Trustee Holdeman motioned to approve the January 2nd organizational meeting minutes 2nd by Trustee Wiland.

Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea

30-12 Trustee Holdeman motioned to approve the January 2nd regular meeting minutes 2nd by Trustee Wiland.

Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea

31-12 Trustee Moore motioned to approve the expenditures in the amount of \$34,016.69 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea

Public Forum

Mr. Ralph Smith suggested a site called find a grave to give out to people that would like to look up grave information.

Administrative/ Financial

- Reviewed financial reports.

32-12 Trustee Wiland motioned to approve temporary appropriations 2nd by Trustee Moore.

Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea

- Managements discussion and Analysis (MD&A) meet to discuss the Township finances from 2011 and budget for 2012.

33-12 Trustee Moore motioned to have a special meeting on 1-23-2012 at 9:30 for the MD&A 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea

34-12 Trustee Wiland motioned to get a legal opinion on if it is lawful to have the Township administrative assistant put minutes for the Swancreek Water District on the Township web page and if it is lawful to allow the Swancreek Water District to use office space in the Township buildings rent free 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea

35-12 Trustee Moore motioned to add Chris Lauch as an authorized signer for the credit card 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea

36-12 Trustee Moore motioned to accept the new certificate of road mileage at 46.34 2nd by Trustee Holdeman.

Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea

- Signed Purchase Orders and Blanket Certificates
- Board of Elections requested use of building on March 6, 2012 have it open no later than 5:30am for workers.
- Dawn asked about purchasing another shelving unit for the supply closet. The Trustees said to go ahead.

Old Business

- Permit to occupy right of way for Tri Co. R.E.C. discussed
- Road 2-2 pole relocation: Chris is to send a letter to the County Prosecutor informing him that it the pole has not been moved yet.
- Sandland Farms: Trustee Holdeman spoke to them and gave them an invoice of what it will cost to replace the damaged riser. If we don't hear from them before the 1st of February will need to revisit.
- Ohio Gas: In the spring when weather permits Atlas Paving will be out to repair any damage they did. Have Chris send a letter to Ohio Gas making sure they understand they need a permit to occupy the right of way.
- Swanton Cemetery damage: Have had no response from grave owner but Glen Page (Tree Trimmer) did state he would pay for the damages to the fence. Matt gave him the cost to repair.
- Tom Keil drainage issue: Maintenance will be in there to repair when weather permits. Trustees asked Chris to send a letter to see if any responsibility falls on property owner and how the cost would be divided up.
- Earl Rowland Dr. Pipe has been repaired.
- Basin at Harold Rhoads has been repaired and graded.
- Briar Lane Drainage: Have not received Mr. Millers letter of intent. Matt to get with Chris to send out another letter.
- 3611 road 2 and area drainage cleaned out.
- Raul Fonseca roads EF & 6: Matt to talk to the County Engineer to get a plan together.

- 4631 road 4 Gail Russell: Matt spoke to her. Trustee Wiland will get with Chris on Tuesday to send a letter to Mrs. Russell and Mr. Schmude.
 - Zoning Inspector Walter Hallett III did file a police report regarding the incident with a resident and a gun.
 - Mr. Ralph Smith asked about zoning and the political signs: Zoning resolution states all signs can not be in road right of way doesn't matter if garage sale sign it is all signs. (Look into Village of Swanton court case involving political signs)
- 37-12** Trustee Wiland motioned to ask a legal opinion about the zoning resolution that does not allow any temporary sign political or not in the Township road Right of Way 2nd by Trustee Holdeman.
Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea
- Garber Drainage: Just waiting on Mr. Garber at this point.
 - Dawn to check into Time Warner DSL

New Business

- Road 2 crossover at Winding Way: There is a sink hole it will need replaced in the spring. Also going to straighten up and reshape the ditches in there
- Road 4 ditch at St. Rt. 2 on the west side of the road cleaned needs opened up and regraded to how it was originally.
- Recycle Program: The recyclables are not being picked up when requested and there is trash being left behind along the road side. Trustee Wiland spoke to them .
- Sign reflectivity policy: All is up to date
- Had no drivers called for the last quarter of the ODOT random drug testing.
- Cyber patrol is renewing this month
Trustee Wiland motioned to not renew the cyber patrol 2nd by Trustee Moore.
Roll call: Wiland – Yea, Holdeman - No, Moore – No
- Chris to check on if there is a separate fee to use on the other computers.
- Maintenance Supervisor Matt Stout reviewed quotes for equipment.

38-12 Trustee Wiland motioned to purchase a laser level and forks for the backhoe 2nd by Trustee Moore.
Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea

- Excavator: Matt to look into pricing and compare renting vs. buying.
- NJPA (National Joint Powers Alliance) (John Deere discount program) discussed

39-12 Trustee Moore motioned to sign up for the NJPA (National Joint Powers Alliance) 2nd by Trustee Holdeman.
Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea

- Leatherman driveway permit approved and sent to him.
- Gilders Jennings ditch: Mr. John Trowbridge would like to pay to have the ditch cleaned and has asked for help with traffic maintenance and use of Twp. labor to haul some dirt. Trustees would like them to petition to have it put on maintenance through the county but will give permission. Chris is to send a letter to Mr. Trowbridge granting permission and stating what is and is not permitted.

Zoning

- Report Reviewed
 - Walt to check on a burned house by Hunters Ridge
- 40-12** Trustee Moore motioned to reimburse the Zoning inspector 25.00 for use of his personal cell phone 2nd by Trustee Holdeman.
Roll call: Wiland – Yea, Holdeman - Yea, Moore – Yea
- Cell phone reimbursement to be on the last pay day of the month.

Trustee Reports

- Trustees Moore and Holdeman went to see Rod Criegeer at the County Engineer. He will come to a Twp. meeting to explain the storm water drainage plans and procedures. He also told them that the Twp. is 3rd in line for the OPWC money and not to do anything with those projects until we find out if we have the money. We should know by July.
- Trustee Wiland is working on a Township Newsletter.
- Trustee Moore motioned to adjourn 2nd by Trustee Holdeman.
Adjourn 8:59pm

Swan creek Township Board of Trustees

Pamela Moore

Attest: Dawn Wheatley, Fiscal Officer
Entered: February 6, 2012

Ronald Holdeman

Phil Wiland